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U.S. DEPARTMENT OF COMMERCE / National Bureau of Standards

## Survey Manual for Estimating the Incidence of Lead Paint in Housing

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William G. Hall

Institute for Basic Standards  
National Bureau of Standards  
Washington, D.C. 20234

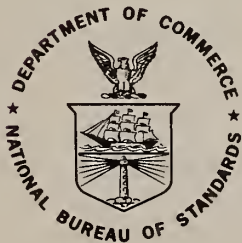
and

Lillian T. Slovic

Institute for Applied Technology  
National Bureau of Standards  
Washington, D.C. 20234

Prepared for:

Office of Policy Development and Research  
The Department of Housing and Urban Development  
Washington, D.C. 20410



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U.S. DEPARTMENT OF COMMERCE, Elliot L. Richardson, *Secretary*

Edward O. Vetter, *Under Secretary*

Dr. Betsy Ancker-Johnson, *Assistant Secretary for Science and Technology*

U.S. NATIONAL BUREAU OF STANDARDS, Ernest Ambler, *Acting Director*

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# Survey Manual for Estimating the Incidence of Lead Paint in Housing

William G. Hall & Lillian T. Slovic

## ABSTRACT

This Manual is intended as a guide for municipal managers in performing a survey to determine the prevalence of lead based paint in their community's dwelling units. There are four parts to the Manual, each is intended for a different audience.

Part I discusses the preliminary considerations for a survey. It is intended for the department head or executive who will initiate plans for the survey. It presents a managerial overview of the processes, the cost determinants, criteria for the establishment of objectives and the resources required.

Part II is intended for the survey manager and the inspector supervisors. It contains more detailed information on the planning, staffing, training, and execution of the data collection phase of the survey.

Part III is for the use of the person responsible for the control and management of the data collected and for the analysis of these data.

The Appendices contain quite detailed information about procedures we have used in previous surveys. These may be used as they are described or may be modified or adapted to meet specific objectives.

Key Words: Lead paint; lead paint detection; lead paint programs; lead poisoning; portable x-ray fluorescence; random sampling; x-ray fluorescence.

## INTRODUCTION

Lead poisoning, especially of children, is a serious national health problem. The sources of lead to which children are exposed include: air (industrial and automobile exhausts); water (industrial waste, minerals, and leaded pipes); food (packaging or storage containers; the food product itself), or dust (particulate fallout). Another source of lead intake in children is the ingestion of lead based paint.

Before the 1940's, paints with as much as 50 percent lead were widely used for residential applications. According to the 1970 Housing Census 1/, approximately 1.8 million houses, which were built before 1940, are in a dilapidated condition. Dilapidation denotes chipping, flaking and peeling paint as well as decaying walls and wood surfaces. Under these conditions lead paint if present is readily available for inhalation and ingestion and constitutes a potential health hazard.

Accurate diagnosis and careful treatment of lead poisoned children will not eliminate the problem if they are returned to the same environment to be reexposed to the hazard. The rate of recurrence of lead poisoning is high among such children. Reexposure of survivors of acute poisoning, to an unabated lead source, results in permanent damage almost 100 percent of the time 2/

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1/ Census Bureau, U. S. Department of Commerce, Plumbing Facilities and Estimates of Dilapidated Housing, HC (6), 1973

2/ Jane S. Lin-Fu, "Childhood Lead Poisoning--An Eradicable Disease" Children: An Interdisciplinary Journal for the Professions Serving Children, Vol. 17, No. 1, January - February 1970.

The only sure preventative for the ingestion of lead paint, on housing surfaces, by children, is elimination of the hazard, either by removing it or covering it up with barrier type building materials. This is an expensive procedure--costing from hundreds up to several thousands of dollars per dwelling--but perhaps not so expensive for society as the care of youngsters who have suffered permanent physical or brain damage from lead paint poisoning.

If a serious lead paint poisoning problem has been identified in your community through discovery of a high lead poisoning incidence and/or by a child screening program, you may be looking for a strategy to combat it, either as an independent lead poisoning control program or as part of a broader housing improvement effort such as a code enforcement program. Either way, lead paint hazard abatement will affect your overall housing program in terms of funding and staff commitments. You may find that the addition of lead hazard elimination as part of your housing improvement program makes a raze-rebuild strategy more cost effective than a rehabilitation strategy, especially if the latter seemed only marginally feasible on economic grounds. Whatever course of action is anticipated, the first step is to estimate the number of contaminated housing units, the extent of contamination, and housing characteristics which may be associated with lead paint hazards (location, age, occupancy class, type, etc.). The sample survey techniques described in this manual can help you accomplish this much more conveniently and with less expense than the alternative--a unit by unit census.

Although this Manual is not intended to be used as a general guide for household surveys, some of the material is applicable to such acti-

vities. The text includes description of ways in which this survey differs from the usual opinion or household surveys; the focus on dwellings rather than people, the collection of physical measurements rather than interviews are distinguishing characteristics of this survey. A detailed procedure for drawing a sample is presented. Although it is by no means the only procedure which can be used it was designed to meet the specific objectives of estimating the hazard in a number of housing categories with a high statistical confidence level, with moderate expenditure of resources.



PART I  
PRELIMINARY CONSIDERATIONS

## OVERVIEW OF THE SURVEY PROCESS

There are many possible motivations for municipal officials to consider performing a lead paint survey in housing. The survey may be health-oriented or code enforcement oriented; it may be part of a large neighborhood or civic improvement program or an independent lead abatement program; it may be focused on the entire city or some particular target group or groups for which the city has special legal or social responsibilities. The findings of the survey may be required either within an agency or at a higher echelon of government; they may be used to allocate existing resources more efficiently in an operational sense, to permit cost effective long range planning for a lead program, or to estimate the benefits and costs of a lead abatement program relative to the benefits and costs of alternative action programs. Regardless of the conditions leading to the use of a sample survey, the following tasks should be accomplished sequentially to assure that the survey will be efficient and adequate.

- 1) Determine the objectives...Why is the information needed? What decisions will be based on the information gathered?
- 2) Define the housing units to be studied...Are all housing units to be included? Only owner-occupied units? Only rental units?
- 3) Determine the data to be collected and verify that they do not exist elsewhere...What data are needed? Can they be gathered by using data from preceding or current studies?
- 4) Choose the sample unit...Should it be the building? The dwelling unit? What size sample is needed? What sampling method is to be used? What degree of uncertainty can be tolerated?

- 5) Design and test the survey questionnaire or data collection form...Is it unambiguous? Is it clear? Does it minimize discretionary entries? Is it convenient for inspectors? Is it convenient for editing, transcription, and keypunching? Should abbreviations and/or conventions appear on the form or in a companion manual?
- 6) Determine the method of resident contact...Should appointments be made for inspectors or should they make unannounced calls? How should publicity be handled?
- 7) Acquire and train staff
- 8) Carry out the data collection
- 9) Edit the data for consistency and completeness.
- 10) Deal with nonresponses (units for which inspection cannot be performed.)
- 11) Analyze the data
- 12) Report the findings, including recommendations

Although these steps are in sequence, it should be understood that they are not independent.

Many skills and talents are required and they must be well coordinated if the survey is to be successful. A useful procedure is to have all who are expected to participate in the survey, or use the data collected engage in a series of give-and-take discussions during the planning stages. "What if" questions should be encouraged. These discussions should result in a useful, practical and economical survey design.

#### COST DETERMINANTS

The most critical determinant of survey cost is the size (number of

dwelling units to be inspected) of the sample. The sample size is also the most important factor in the accuracy of the survey. There is therefore a direct trade-off of cost vs. accuracy. The accuracy requirements must be understood by all involved; insistence on more accuracy than that required will result in unnecessary expense; less accuracy than is required will result in an inadequate or even useless survey.

The following is a list of functions which may be considered as distinct elements for costing:

1. Planning and design
2. Management
3. Development of population list
4. Selection of sample
5. Development of data collection form.
6. Acquisition of lead measurement devices
7. Pretest
8. Printing
  - a) Data collection forms
  - b) Training materials
  - c) Manuals
  - d) Contact letters
  - e) Call back forms
- 9) Inspection
  - a) Recruitment
  - b) Training
  - c) Dwelling inspection
  - d) Inspector supervision
  - e) Inter-unit travel

- 10) Development of editing, coding and analysis procedures (manual or computerized)
- 11) Editing, coding, and keypunching
- 12) Telephone
- 13) Mailing
- 14) Analysis of data including programming and computer costs.
- 15) Report writing
- 16) Reproduction, dissemination, and presentation of report

As with the steps of the survey process, these functions are distinct but interdependent. The size of the sample will influence the methods by which the functions are to be accomplished. The sample size controls the scale of the entire operation. If the sample size is small, for example, editing will be manual rather than computerized, documents can be reproduced by office equipment rather than printing, a smaller organization is required.

#### ESTABLISHMENT OF OBJECTIVES

The first, most important, and most difficult step of a survey is the establishment of objectives. The objectives must be defined in terms of the purpose or purposes for which the collected data are to be used. The survey should provide a sound basis for decision making. The decision could be: the selection of a course of action from alternative proposals; defining a course of action or, allocation of resources. It cannot be overemphasized that the establishment of objectives is a policy function and one that should be performed at a high policy making level. Although the services of a survey statistician are required in the process, his role is to quantify and interpret, and to estimate costs. His job



is not to establish objectives. The interaction between the statistician and the policy maker must be collaborative.

## REQUIRED RESOURCES

### General

The survey can be carried out completely with "in-house" staff. However there are some tasks, within the survey, which could be contracted to individuals, firms, or other parts of your agency. These opportunities are identified below.

### Supervisors

Choosing supervisors is extremely important for their performance is crucial to the success of the project. They are responsible for hiring and training the inspectors, maintaining the work flow, scheduling inspection team assignments, checking the equipment, reviewing forms, and following departmental policies and procedures.

Ideally one would like the supervisors to have experience in survey supervision and to be knowledgeable in housing and public health matters. The former, however, is the more critical. These people may have to be recruited from outside the department, or the most nearly qualified candidates may have to be trained in one or more of the critical areas.

Some projects have hired university graduate students in the appropriate fields for these supervisory positions. However, in our experience this has not been a satisfactory approach. The students often have little work background, even less supervisory experience and have difficulty maintaining authority over people of their own age and educational background.

The capability of people that you hire for these positions will, of



course, depend on the candidates available. Since these are very important positions for the survey, every effort should be made to obtain the most qualified candidates.

One supervisor has been found to be appropriate for each group of six inspection teams, that is, one supervisor for twelve inspectors.

#### Data Base Manager

The data base manager (computer analyst) is responsible for programming, designing and operating the system which stores the data for future analysis. This person might be detailed from a budgeting department or some other department of your agency for the duration of the project rather than hired from the outside.

This is one of the functions which could be performed by an outside contractor, such as a reliable data analysis group either inside or outside of government. The same contract could also include the services of a survey statistician to design and perform the data analysis.

#### Inspection Staff

The number of inspectors needed can be determined from the number of houses to be inspected. For instance, if 5-6 completed inspections per day per two-man team are assumed (in our experience this is a reasonable estimate), then 165-200 team days are needed to complete 1000 inspections. If the inspectors are hired for a three month period, they will be able to work 60-65 days. Thus, 3 teams would be needed to perform 1000 inspections during those three months. These estimates are based on a five day-forty hour work week, but the inspection teams will in fact be required to perform some inspections during evenings and weekends at the convenience of the occupant.

### Statistical Consultant

A survey statistician will be needed at various times during the planning and execution of the survey. During the planning stage, he should be involved in the establishment of objectives; in discussing all of the questions concerning the sample and in the design and testing of the questionnaire. The statistician should, with the data base manager or the data analysis group, design the analysis procedures to be used.

If possible the statistician should be continuously available on a consultant basis, both during the survey, to help in solving whatever problems arise, and during the analysis phase to help interpret the results. Possible sources for this consultant include your agency, a nearby university or a commercial firm.

### Clerk/Telephonist

Usually a department will have a clerical worker who can become part of the lead survey group. In addition to maintaining record files, that person also can be in charge of mailing, maintaining mailing records, and arranging inspection appointments. Just as the inspectors may have to work Saturdays and evenings, so might the telephone scheduler. If all the adults in a household work, the only time they can be reached for an appointment is at night or on the weekend.

### Equipment

Portable X-ray fluorescence (XRF) lead detectors are the most commonly used and acceptable means for making large numbers of measurements of lead paint in housing. They are non-destructive, and an inspector can perform a measurement every 10-20 seconds. A digital readout displays the measurement in terms of milligrams of lead per square centimeter of surface area ( $\text{mg}/\text{cm}^2$ ). These devices are limited in accuracy and durability.

They will measure the lead content of surfaces with good reliability (with an error of less than 10%) above a level of  $2 \text{ mg/cm}^2$ . Below that level, readings are suspect but can be confirmed with multiple readings at the same location.

New XRF devices of increased accuracy and improved general performance are under commercial development. If present generation instruments are used for the survey, it would be advisable to have a repair service agreement with the manufacturer. Each survey team will need a detector. In addition, one or two spare detectors should be kept on hand to substitute for those returned to the manufacturer for repair.

There are other methods that can be used for the detection of lead paint in houses. Chemicals such as sodium sulfide will react with lead compounds to form dark colors which are indicative of the presence of lead. Chemical spot tests, however, are not quantitative and can only give a rough indication of lead's presence. Under some circumstances they will give false negative reactions to lead, that is, indicate that no lead is present when in fact it is present.

Lead in paint can be accurately analyzed in the laboratory using sophisticated chemical techniques and instruments. Such procedures, however, require that paint chips be scraped or peeled from a number of surfaces, catalogued and transmitted to a laboratory for analysis. These alternatives to the use of XRF detectors, in addition to being very time consuming and expensive, are likely to be unacceptable to most dwelling occupants.

PART II

PREPARING FOR AND PERFORMING THE SURVEY

## SELECTING THE SAMPLE

Simple random sampling from a city housing director 1/ has been found to be an efficient means of choosing residences to survey. It is the method least likely to be affected by bias. Every unit has an equal likelihood of being selected, with prior selections having no bearing on subsequent choices.

Housing directories are available for many United States cities in the population range of 10,000 to 1,000,000 and can be found at libraries and real estate offices. They are updated every two or three years. In a lead based paint survey, where the emphasis is on the older housing stock, the omission of new housing units built after the most recent directory publication can be overcome by including a correction for population size in the analysis or by using a better population size estimate from a more up-to-date source.

Most directories are divided into two sections: the first is an alphabetical listing of all city residents and their addresses; the second, an alphabetical listing of streets with the street numbers listed numerically. In conducting the survey, it is easier to go from street to street than from name to name, and so the second directory section is more useful.

Errors do exist in these lists, but our experience has been that there are not enough of them to invalidate the analysis. Someone with a fair knowledge of the city should make a cursory check of the directory, however, to assure that no major publication errors exist, such as the omission of an entire section of the city. In any case it is ultimately the responsibility of the survey statistician to reconcile the population data source to the survey requirements.

1/Several procedures from drawing samples are described in Appendix A.



## Random Sampling and the Binomial Distribution

A door to door, unit by unit census of all dwelling units in a city, to determine the extent and distribution of the community's lead paint hazard is an extremely costly and time consuming process which most jurisdictions will want to avoid. Random sampling is faster and more economical and can yield very accurate results.

Random sampling involves choosing a fraction of all the dwelling units from some population in such a manner that each unit has an equal chance of being selected. By applying the mathematics of probability to the sample findings, the relevant characteristics (lead paint content in this case) for the totality of dwellings can be estimated. In a lead paint survey, it may be desirable to deal with a number of subpopulations. The incidence of lead paint may differ according to some physical characteristic of the unit (age, for example) or the objectives of the survey may require that incidence of lead paint be estimated separately for different tenancy groups (public, subsidized, owner-occupied, etc.).

You, the planners and administrators of the lead paint survey, should have an understanding of the sampling process even if you plan to have a statistician handle this portion.

A basic statistical concept which underlies the remainder of this section (and Appendix A) is that of a binomial distribution. If a characteristic of interest is defined in terms of yes-no, true-false, or hazardous-non-hazardous, the characteristic is binomially distributed. The binomial distribution accurately reflects the ways in which laws or codes are usually written and enforced. A typical code might require that a surface with more than  $2.0 \text{ mg/cm}^2$  of lead be deleaded according to some acceptable



procedures but would not require distinct action for each lead level, such as 2.5, 5.0, or 10.00 mg/cm<sup>2</sup>. The binomial distribution does not accommodate the notion of degrees or gradation of hazard, but can only distinguish between hazardous and non-hazardous levels.

### Sample Accuracy

There are many ways in which inaccuracies may be introduced into the estimates resulting from a survey. Errors are of two general types: those which arise because of the use of a sample to present an entire population and those which arise from the data collection and/or analysis procedures and should be expected to occur even if a complete census were taken. Errors of both types will occur; they cannot be completely eliminated. They must be controlled to the extent that the error is either negligible or predictable. Errors introduced by the use of a sample can be estimated and can be controlled to produce any accuracy required by use of the methods of statistics. The effect of errors introduced from sources other than the sampling procedure is not as easy to predict; if however, the number of such errors is kept small, their effect will be negligible. The term "accuracy" refers to all errors; the term "precision" refers only to sampling errors (the more precise, the smaller the error).

### Sample Size

If the size of the sample (hereafter denoted by  $n$ ) is close to the number of dwelling units (called the total population and denoted by  $N$ ), precision, as one would expect, is very good. However, in almost all practical situations the sample may be quite small relative to the total population. The sample size is the dominant factor in the statistical precision of the sample; the size of the total population does not

significantly affect the precision 1/. The Gallup and Harris polls, for example, interview only about 1500 persons to represent nationwide opinion.

Maximum efficiency, in terms of precision per sample unit, can be attained by the use of a simple random sample 2/. The basic principle that produces accurate estimates from small samples is that each unit of the total population must be equally likely to appear in the sample.

There is some element of risk involved in accepting the findings from any sample as representative of the total population. Tables 1 and 2 illustrate the magnitude of this risk. If a very large number of samples of the indicated size were drawn from an infinite population, 95 percent (Table 1) of these samples would contain the true percent of hazardous units of the total population within the given confidence intervals. For any given sample, there is a five percent risk that the true value is not contained within the given confidence intervals. For example, if the percentage of hazardous dwellings in the sample is 10 percent, a sample size of 100 insures that there are 95 chances out of 100 that the percentage of hazardous dwellings for the total population lies between 4.1 and 15.9 (Table 1), whereas there are 90 chances out of 100 that the true percentage of hazardous dwellings lies between 5.0 and 15.0 (Table 2).

Note that an increase in sample size (for a given percentage of hazardous dwellings) always improves the precision, but the improvement

1/ This assumes the total population is "large" relative to the sample. See Appendix A for procedures appropriate for small populations.

2/ Other sampling schemes beyond the scope of this manual may do as well in terms of precision per sample unit and better in terms of precision per dollar spent. Cluster sampling for example, will lower the unit cost of inspection, but will require a larger sample to achieve the same precision. Stratified samples may be considered as combinations of simple random samples. These more sophisticated techniques may be appropriate for particular objectives.

Table 1  
 Relation Between Sample Size and Precision  
 95 Percent Confidence Intervals

True % Hazardous Units	Sample Sizes					
	50	100	200	400	500	1000
2	0-5.9	0-4.7	0.1-3.9	0.6-3.4	0.8-3.2	1.1-2.9
5	0-11.1	0.7-9.3	1.9-8.1	2.8-7.2	3.1-6.9	3.6-6.4
10	1.8-18.2	4.1-15.9	5.9-14.1	7.1-12.9	7.5-12.5	8.1-11.9
20	8.8-31.2	12.2-27.8	14.5-25.5	16.1-23.9	16.5-23.5	17.5-22.5
50	36.1-63.9	40.2-59.8	43.1-56.9	45.1-54.9	45.7-54.3	46.9-53.1
80	68.8-91.2	72.2-87.8	74.5-85.5	76.1-83.9	76.5-84.5	77.5-82.5
90	81.8-98.2	84.1-95.9	85.9-94.1	87.1-92.9	87.5-92.5	88.1-91.9
95	88.9-99.9	90.7-99.3	91.9-98.1	92.8-97.2	93.1-96.9	93.6-96.4
98	94.1-99.9	95.3-99.9	96.1-99.9	96.6-99.4	96.8-99.2	97.1-98.9

Table 2  
 Relation Between Sample Size and Precision  
 90 Percent Confidence Intervals

True % Hazardous Units	Sample Sizes					
	50	100	200	400	500	1000
2	0-5.3	0-4.3	0.4-3.6	0.8-3.2	1.0-3.0	1.3-2.7
5	0-10.1	1.9-8.1	2.4-7.6	3.2-6.8	3.4-6.6	3.8-6.2
10	3.1-16.9	5.0-15.0	6.5-13.5	7.5-12.5	7.9-12.1	8.4-11.6
20	10.6-29.4	13.4-26.6	15.9-24.1	16.7-23.3	17.0-23.0	17.9-22.1
50	38.3-61.7	41.8-58.2	44.2-55.8	45.9-54.1	46.4-53.6	47.4-52.6
80	70.6-89.4	73.4-86.6	75.9-84.1	76.7-83.3	77.0-83.0	77.9-82.1
90	83.1-96.9	85.0-95.0	86.5-93.5	87.5-92.5	87.9-92.1	88.4-91.6
95	89.9-99.9	91.9-98.1	92.4-97.6	93.2-96.8	93.4-96.6	93.8-97.2
98	94.7-99.9	95.7-99.9	96.4-99.6	96.8-99.2	97.0-99.0	96.3-98.7

is only modest in going from a reasonably large sample to a still larger one. For example, in Table 1, for 50 percent hazardous units, doubling the sample size from 50 to 100 narrows the confidence interval by 8.2 percentage points whereas doubling the sample size from 500 to 1000 narrows the confidence interval by only 2.4 percentage points. Note that the case in which 50 percent of the units are hazardous yields larger confidence intervals than any other case for a given sample size. Thus it represents the worst case for a given sample size. Note also that the magnitude of the confidence interval when  $m$  percent of the units are hazardous is equal to that for  $(100-m)$  percent, and becomes smaller as  $m$  approaches zero or 100.

There is no "right" confidence level. The particular level to aim for - 95%, 90%, or some other level - is a policy decision which must be based on the following factors:

1. The cost of performing the survey at various sample sizes.
2. The confidence interval which is required. This is a threshold determination problem; presumably a different course of action will be undertaken depending on whether the percentage of hazardous units is greater or less than  $m\%$ . How precisely must  $m$  be known in order to make a good decision? What are the consequences if  $m$  is off by 5% or by 10%, etc.?
3. The risk involved for example, in adopting a course of action based on a 90% confidence level rather than on a 95% or 99% one. If alternative courses of action differ greatly in cost (whether in dollars, time, difficulty, or whatever), the acceptable risk should be small.



## Non-Sampling Errors

Non-sampling errors may be either conceptual or mechanical. There are no statistical formulae which can predict how seriously these errors will affect the survey results. Such errors cannot be totally avoided or controlled, and great care at every stage of the survey is essential to minimize them. This care includes, of course, conscientious performance of all tasks; it also requires the development and implementation of procedures at extra cost, for assuring that the number of errors is small. Your consulting statistician can furnish valuable advice based on your specific objectives and circumstances. Here are some of the non-sampling errors which are likely to arise in a lead paint hazard survey:

### 1) Non-random sampling

Any factor which introduces an unknown bias into the sample can introduce errors into the findings. For example, use of a telephone directory for the selection of households would preclude selection of households with no telephone and those with a unlisted telephone number, and would offer a multiple chance of selection of households with more than one telephone.

### 2) Inaccuracy of listing

If the list from which the sample is drawn is incomplete or seriously out of date, errors will be introduced into the findings. For example, a city directory cannot be used to select a sample to represent a metropolitan (city and suburbs) area.

### 3) Survey questionnaire ambiguities

The data collection procedure must be completely reproducible: that is to say, any team of inspectors should produce equivalent data for the



same housing unit. This requires a good form design and well-trained inspectors.

A common procedure in many household surveys is to re-interview a sample of the respondents. Re-inspection is not recommended for a lead paint survey for the following reasons. First, the burden on the occupant (time) and the intrusion into his privacy (each room of the dwelling must be entered and inspected) is greater than in the usual survey. Second, to include enough information on the data collection form to uniquely identify each surface and room of the dwelling (for re-measurement) requires a significant increase in the volume of data collected, and these extra data have no intrinsic value. A post-inspection interview, performed by the supervisors, can and should be done for some fraction of the respondents. This can be either a doorway or telephone interview. This should include verifying all of the questionnaire information supplied by the respondent. Also it should include questions such as:

When did the inspectors arrive?

How long did the inspection take?

Were all rooms of the unit inspected?

The inspectors will be aware of the post-inspection interview; thus it has value as a supervisory device as well as checking on the consistency of the respondents.

#### 4) Detection instrument errors

This is one of the errors peculiar to a lead paint survey. The detection devices are simply not as accurate and reliable as one would like. This source of error cannot be eliminated, but the error can be minimized by use of proper calibration procedures and good inspector training.

#### 5) Inspector performance

Most of the data gathered in the survey are instrument readings; the remainder are simple "yes-no" or answers to multiple choice questions, so there is somewhat less chance for the inspector to "lead" the respondent into the "right" answer. The consistency and reliability of the inspectors in making all of the appropriate and necessary measurements of painted surfaces, in the inspected dwellings, is of major importance in minimizing survey errors. In addition to diligence, they must be accurate in recording lead measurements and other pertinent information on the survey questionnaire.

#### 6) Respondent accuracy

This is related to inspector performance and questionnaire ambiguities. This factor can be a serious problem in a general household survey but is less likely to be serious in a lead paint survey.

#### 7) Mechanical and clerical errors

These errors will occur; they include transcription and coding errors (including omissions), key punch errors, illegibility, loss, destruction or mutilation of data collection forms and arithmetic errors in manual tabulation. Although they will presumably be random and therefore will tend to cancel each other, all reasonable precautions to avoid these errors should be taken. Such precautions should include keypunching directly from the data collection form (no transcription errors can occur if transcription is avoided), verifying all card punching, close monitoring of all forms by supervisors, etc.

#### 8) Non-existent unit

A dwelling unit selected into the sample may not exist. This could

be due to an address error, demolition of a unit, conversion to non-residential use, etc.

#### 9) Non-responses

Inevitably, entry to some dwellings will be impossible. The unit may be vacant, the occupant may not be at home or the occupant may refuse entry to the inspectors. Every effort should be made to keep non-responses to a minimum, but for each non-response, those data which can be obtained by observation should be collected. These data are useful in detecting any systematic bias induced by non-responses. The actions required differ according to the cause of the non-response. For non-existent, vacant, or non-residence units, nothing can be done; for not-at-homes, efforts should be made to reschedule; for refusals, rescheduling should be attempted and the occupant's reason for refusal should be determined -- this information may be useful in retraining, pairing of inspection teams, etc.

#### PROPER TIMING FOR THE SURVEY

After you have established the objectives, the number of units to be inspected, and the data to be collected for each unit, planning for the operational part of the survey can begin.

Our experience in surveys for lead paint has shown that the project is most efficiently performed during the summer. There are no slushy or icy streets and no heavy coats and boots to encumber the inspectors, and most importantly, householders are more likely to permit inspection in good weather. In some temperate climates, the season may be of little importance in choosing the period for the survey.

College students who plan to return to school in the fall tend to work

faster than other inspectors who know that the sooner the project ends, the sooner they will be unemployed. During one survey, for example, student teams completed an average of 5.5 units inspections a day while other teams averaged only 4 units.

There are, of course, administrative and managerial problems involved in such a concentrated effort. The administrator may be running several other programs and have only a limited amount of time to spend on the lead paint survey. Money may be tightly budgeted. But it is most efficient, in the long run, to hire as many inspectors as is necessary to complete the survey during the summer.

#### CHARACTERISTICS TO LOOK FOR IN HIRING INSPECTORS

Experience in previous surveys has shown that the teams most successful in being accepted by housing occupants, were made up of a male and a female; or a black and a white. You should, therefore, consider these public preferences in hiring.

While enthusiasm and courtesy are extremely important, a certain adaptability and resilience are indispensable in dealing with the public. Inspectors should not overreact for example, if an occupant answers the door clad only in a wristwatch, as has happened.

One requirement for employment may have to be ownership of a car. An inspection team must have a car to get to its daily assignments. If the sponsoring agency cannot provide each team with a vehicle, then the inspectors will have to use their personal cars and be reimbursed for expenses as agreed. The inspectors should have a general knowledge of the city and be able to get around in it.

The prospective inspectors should also understand, when they are



hired, that they may be required to work irregular shifts and/or Saturdays. Since a great many occupants have full-time jobs, they are not available between 9 AM and 5 PM, to open their homes for inspection.

Also remember, in hiring, that the lead detection equipment weighs approximately twenty pounds. Your inspectors will have to be able to carry this weight a good part of the day.

#### SUPERVISOR TRAINING

While the publicity campaign (page 34) is still underway and approximately ten to fifteen days before the inspectors come on board, the supervisors should begin training for the survey. If they are not part of the department already, and are not familiar with the lead paint problem, they must be completely familiarized with the project, besides learning all the particulars of running the survey.

Since the supervisors will be leading the training sessions for the inspectors they will have to learn how to operate the XRF lead detector, how to complete the survey forms, and generally how to conduct the inspection. This includes learning all about the various housing materials and conditions, so that they can instruct the inspectors in filling out the survey form (Figure 1) and check the completed forms for accuracy. (This is why people with experience in housing were suggested for this job.)

The pretest (a mini-survey held in advance to check for problems in the survey plan) would most conveniently be held at this time. It's an important testing ground for all the tasks that the supervisors must learn and later teach the inspectors. During this period the supervisors gain first-hand experience of the actual survey tasks as well as insight into the human problems that are likely to be encountered during the survey.





During this pre-survey period, the supervisors can help the project administrators make certain decisions--for instance, whether or not automobiles used during the survey should be identified. This may seem trivial but could make a difference in participation. In one instance, a rat elimination program was being conducted simultaneously with a lead paint survey. Many people refused entry to the lead inspectors for fear their neighbors would think the department car was there because of rats. Obvious identification would also help to discourage any sort of impersonation for criminal purposes.

Another question is whether it is best to saturate a neighborhood with all the teams at once or assign just one group to a neighborhood. One team can become thoroughly familiar with an area and the residents can become comfortable with their presence. On the other hand, the area saturation approach allows closer supervision.

Inspectors have to be properly identified. Photographs for identification badges should be made of them as soon as they are hired so that everything will be ready by the first inspection. Residents may deny entry to anyone who is not properly identified.

The local police should be informed that the survey is being performed and told what sort of identification is used by the inspectors.

The project administrator and supervisors have other administrative details to discuss as well, though final decisions need not be made until further into the project. For instance, when the inspections begin, the supervisors will want to meet with all the inspectors daily. These meetings have two purposes: first is the training value of sharing inspection experiences, finding gaps or ambiguities in training

or questionnaires, etc. The second is to permit the supervisors to collect and spot-check questionnaires and to make new assignments. After the learning value diminishes, these meetings could be reduced to once a week and each inspection team could operate more autonomously. The XRF's can be taken home by the inspectors for calibration and recharging and considerable time can be saved. Such short cuts and efficiencies will depend on the policy of the agency and on the personal motivation of the inspectors, which can only be determined after the project is underway.

### INSPECTOR TRAINING

Approximately one week before the survey is to begin, the inspectors should be brought on board. Normally, training should be a relatively simple operation, requiring only about two days (4 half-day sessions). It can, of course, take longer if detailed departmental policy must be presented or additional "dry-runs" are required.

The first morning of the two-day training should be spent in introducing the lead paint poisoning problem to the inspectors and explaining to them how the housing survey will help in dealing with it. This is an extremely important portion of the training. The inspectors must realize that they are participating in a meaningful activity so that they will give their best efforts to it. Their enthusiasm or lack of enthusiasm for the program will be perceived by occupants, who will react accordingly. The inspectors must also gain enough knowledge of lead poisoning, sampling, and XRF characteristics to answer the expected questions from the householder with accuracy and confidence. Also during this first session, the sampling technique should be explained to the group. They should know how each dwelling unit was chosen and the importance of inspecting each and every one.

The lead detection equipment should be described at the next session. Instruction should be given on its operation, the meaning of its readings and especially how the instruments are calibrated. The importance of recording the readings from the calibration dials should be stressed. It should be emphasized that the lead detection equipment is delicate and should be handled carefully, not jostled around or thrown in car trunks.

Instruction in filling out the inspection form (see Appendix B) will require most of the third training session. Distinguishing various room conditions as described under Item XI of the Questionnaire needs major emphasis. Photographs or color slides which demonstrate these conditions would be most helpful. Instructions in how to move about the dwelling unit, and how to record the readings can also be given. The possibility of "read through" (detecting lead on another surface behind the one being read) should be explained. The inspector's responsibility for equipment, procedures, schedules, and the need for courtesy and conscientiousness should be emphasized at this point.

To close out the training session, each team should carry out an actual inspection in at least one test dwelling unit. Supervisors should take turns acting as an occupant who is as obstinate and uncooperative as possible. This will give the inspectors experience in dealing with difficult people.

From experience, we have found that several practice inspection sessions for each team improves performance. Emphasis on proper classifications for wall materials, conditions, and type of home construction will result in more consistent and accurate completion of the forms.

The final session includes instructions in the proper approach to

use in meeting occupants. The importance of this is obvious. If the resident is offended or irritated by the way the inspectors present themselves, they may be refused entry.

The survey team should present itself in a courteous manner. One team member should immediately set up the lead detection equipment while the second begins completing the form by asking the occupant for the necessary information. The inspectors should make every effort to have the occupant accompany them during the inspection. As the inspectors proceed through the dwelling they should answer any questions posed by the occupant courteously, truthfully, and briefly. A dwelling unit inspection should generally require thirty minutes or less. The team should keep this in mind and move through the task quickly.

Inspectors should check the exteriors of vacant units or units whose residents have refused entry. They should complete the form for those characteristics which are observable from outside the unit. This information can be used to determine whether or not there is a pattern to the visible characteristics of units to which entry has been refused. For example, if the refusals have come primarily from residents of units built before 1940, that would clearly bias the survey results.

After the first day of field work, the survey teams can be assembled for a general group discussion on experiences and problems encountered. At this time the forms completed by each team can be examined for consistency. Immediate feedback to the inspectors is important so that errors can be corrected while the day's activities are still fresh in their minds. This session should be used to identify frequently occurring questions or attitudes of the residents, and the abilities of the inspectors



to cope with them. It should help in finding gaps in the training program and in establishing standard answers to common questions.

Supervisors should randomly select one of each team's completed forms, on a daily basis, and check it for completeness and consistency. This procedure results in correctly completed forms in almost all cases.

If new inspectors must be hired during the survey, very little formal training is required. The background and organizational orientation (first session of the full program) should be repeated. Each new inspector should then be paired with one of the experienced inspectors.

#### THE SURVEY QUESTIONNAIRE

The lead paint survey questionnaire developed by NBS is shown in Figure 1. Detailed instructions for its use are given in Appendix B. You may choose to collect data that differ from those appearing on the sample questionnaire. In any case, it is important to exercise foresight in designing the data collection form to be used in the survey.

Redundancy should be designed into the survey questionnaire to check the consistency of completed forms. For example, in the sample form, Outside Surface of Building (XS) should be the same as the material code in COND or the EXTERIOR section (see Appendix B). Some of the data may be checked for consistency as well. Examples are blank column checks, check for exterior readings, check for a kitchen, etc. Again, the pretest is an important preview of the workability of the survey form.

The primary purpose of the lead paint survey is, of course, to determine the incidence of lead paint in the homes in your community. A survey such as this is expensive, in terms of dollars and time spent,

but the incremental cost of gathering additional information may be small by comparison 1/. Therefore every consideration should be given to the collection of supplementary or incidental data which might be valuable to your department or to other departments. The criteria for deciding on the inclusion of additional observations should be that (1) they do not jeopardize the primary survey objectives and (2) the value of the additional information exceeds the cost of gathering it.

#### PUBLICITY CAMPAIGN

Our experience has shown that, for the most part, the more informed people are about a lead paint survey, the more cooperative they are. For this reason a publicity campaign should be started two weeks to a month before inspections begin. The dangers of lead paint poisoning, the reasons for the lead paint survey, and the potential benefits of the survey to the community should be explained. Mention that the project is being conducted in all sections of the city, in high and low income areas, and that the lead paint detector will not harm the occupants or their possessions. Make the message simple and stress the positive aspects of the program. Try to prevent rumors before they begin. If someone believes that a penalty will be imposed or personal costs will be incurred if lead paint is found in his home, he will not welcome the inspectors. Be sure to mention that each home has been randomly selected (both those with and without children) and that the occupants will receive

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1/Remember that there is a two person team. The inspection requires 100% of the XRF user's time but only a fraction of the recorder's. Thus almost any yes-no or multiple choice observation about the unit is free with respect to inspection cost. The only costs are in training and in data handling. When questions requiring subjective answers or opinions are put to respondents, things can become quite complicated. This is not recommended as part of a lead survey.



a letter indicating that their homes have been chosen.

Some surveying organizations have expressed concern that an extensive publicity campaign might create security problems such as criminal impersonation of the inspectors to gain entry to the dwelling units. This risk can be minimized by advertising that official letters will be sent to the chosen homes prior to the survey, by stating in the letter that a telephone appointment will be made and finally by assuring that the inspectors appear at the appointed time and are properly identified.

Independent studies have shown that information received through television, radio and newspapers is more readily accepted than information received from other sources. So it is important to solicit the cooperation of these media from the start. Public service announcements, informing the public of the survey, are invaluable. Since public service television time is the hardest to obtain, spot TV messages can be used, with more detail being offered in radio announcements and in the newspapers.

It is a good idea to compose the introductory letter (mentioned above) at this time so that copies can be ready when they are needed. The letter should be simply and clearly written and include a statement of purpose, the number of homes selected and the personnel, time and equipment involved. The introductory letter shown in Figure 2 was used in a survey in which all inspections were by appointment. The occupant was subsequently contacted by telephone to arrange an inspection time and answer questions. If non-appointment inspections are to be made, an information telephone number should be included. As with the rest of the publicity campaign, it is best to stress the positive rather

Figure 2  
SAMPLE  
INTRODUCTORY LETTER

Dear (Your Jurisdiction) Citizen:

The (Your Department) is conducting a study to determine the amount of lead paint on the walls of your home. High lead levels in paint may be a health hazard especially for young children. The study will be conducted in homes where there are no children as well as in homes with children.

(Your Number) homes have been chosen as a cross section to represent all neighborhoods and types of homes in (Your Jurisdiction). Your home is among those randomly selected for this study

Within the next two weeks, you will be contacted by phone to arrange a mutually convenient time for two (Your Department) staff members, bearing identification cards, to visit your home. They will request your permission to take measurements of the lead content of the paint on interior walls and woodwork, as well as painted exterior surfaces. The measurements will take about one-half hour. They will use a portable lead detector that is safe for you and your possessions, uses no chemicals, and does not harm or mar the surfaces measured.

Thank you for your cooperation in this important project.

Sincerely,

(Name)  
(Title)

than the negative aspects of the project. Letters which do not dwell on the health hazards seem to be the most effective. Letters on official stationary carrying the signature of the best known department official will earn the greatest credibility and cooperation.

#### PRETEST

Before beginning the actual housing survey, it is beneficial, if not absolutely necessary, to first have a pretest--that is, to select a small number of dwelling (additional to the sample) and inspect them, using the supervisors and administrators as inspectors. This exercise will highlight problems in the data collection form, if there are any, and will give the supervisors experience with the situations that the inspectors will face during the actual survey. Several estimations made prior to the survey can be validated during a pretest. Survey costs and budgeting can be redetermined. The pretest is the time to make final adjustments. Changes made as a result of the pretest will make for a more efficient housing survey.

#### RECORD KEEPING

As the units are selected from the directory, the necessary information should be transferred to file cards. Make two cards for each dwelling and file them separately--one in a control file for the project administrator and the other for the supervisor's or project manager's work file. For efficient control and retrieval the cards should be filed according to census tract. The census tract number plus a serial number will serve to distinguish each dwelling unit from all others in the tract and the total sample. For instance, if there are 300 houses in census tract 501, the card will be numbered 501001; 501002, ..., 501300.

Some supervisors have found it efficient to maintain several files or several sections within a file, in order to divide the dwellings according to their survey status: completed units; refusals, not-at-home; vacant units, etc. This helps the supervisors to determine the status of the project--how many have been inspected, which homes have to be rescheduled, and how many additional sample sets have to be drawn.

Address:		Identification No.				
Name of Occupant:		Phone:				
Final Insp. Date:		Names of Insp. Team Members:				
Comp.	NDU	Ref.	NSA	Vac.	UC	Demo.
No. and Ages of Children in Residence:						

Comp. - completed

Vac. - vacant

NDU - not a dwelling unit

UC - under construction

Ref. - refusal

Demo. - demolished

NSA - no such address

#### NOTIFICATION OF RESIDENTS

Approximately five to ten days in advance of the first inspection, introductory letters should be sent to the group of dwelling units to be inspected during the first week. Addressing the letters to "Occupant" will save a lot of time in the long run. After the initial mailing, letters should be sent out frequently enough to ensure having a group of notified residents with whom telephone appointments can be made.



There are advantages and disadvantages to telephone scheduling. It definitely saves inspectors' time and it serves to confirm the introductory letter, thereby giving residents a greater sense of security in allowing the inspectors to enter their homes. However, telephoning also gives the individual an opportunity to refuse inspection. Some inspectors are more successful in gaining entry when they arrive at a dwelling unannounced. For this reason, they prefer the "cold-call" method (no additional notification after the letter).

If telephone scheduling is used, appointments should be arranged a day in advance. An approach like the following has been used successfully for this purpose:

Caller: Hello. This is (caller's name) from the (your department) calling. Did you receive the letter about the Lead Paint Program?

Occupant: Why yes, I did.

Caller: Good. Then would it be convenient with you if our inspectors came by about 10 o'clock tomorrow morning?

Occupant: I guess so.

Caller: Fine, they will be there at 10:00 a.m. tomorrow. Thank you very much.

Telephone refusals should be anticipated. However you should try to convince the occupant to permit an inspection. You can prepare a list of common reasons for refusal and develop effective arguments to counteract them. Typical reasons for refusal are:

- 1) Suspicion of governmental inspection of their residences;
- 2) Doubt of the study's importance and intent;
- 3) Would not be at home for the inspection;

- 4) Have no children and fail to see why you wish to include them as participants;
- 5) Have just painted their dwelling with non-lead paint.

It may be necessary for the scheduler to spend some evenings and/or Saturdays making appointments with people who are not at home any other time.

Every attempt should be made to minimize refusals. However, if they cannot be avoided, additional samples can be drawn to make up the deficit. If there is a pattern to the refusals--for example, everyone with a house built before 1940 denies entry--this will bias the findings 1/. For this reason, it is a good idea to keep records on the types of houses from which you are being barred. The survey statistician will use this information in the reconciliation of population data source-sample-survey requirements. Fortunately, our previous lead paint surveys have not encountered such biases.

The self-addressed, stamped call-back card (Figure 3) should be left at the door of residents who are not home even after scheduling appointments, or who never seem to be in for telephoning.

If the cards are not returned, the inspectors may have to make unannounced visits in order to complete the survey.

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1/ Because refusals stem from a particular attitude, they are not as serious here as in a household survey whose purpose is to ascertain attitudes of respondents. In a lead paint survey, the occupant almost certainly has no idea of the lead content of his dwelling; refusals are therefore less likely to be related to lead content.



Figure 3  
Call-Back Card

Date \_\_\_\_\_

Dear \_\_\_\_\_

Address \_\_\_\_\_

As explained in a letter sent to you by (Your department), two representatives tried to visit you today to measure the lead content of the paint in your house. Since we were unable to contact you, a rescheduling of the visit would be appreciated. When may we return?

Date: \_\_\_\_\_

Time: 9 10 11 12 1 2 3 4 5 6 7 8 9 10 11 12 \_\_\_\_\_

Check the most convenient time and drop this card in the nearest mailbox. No stamp is needed.

## SUPERVISOR FOLLOW-UP

Each morning, the inspectors have to calibrate their lead detection instruments and record all resulting data in their calibration record books. Check to make sure that this is being done properly, especially for the first few days.

During the first week the supervisors should start "dropping in" unexpectedly on the inspectors to help them out and to see how they are doing. It will not take long to discover which inspectors especially need that occasional visit.

At the end of the first day the teams should be gathered together for an informal discussion of the day's events. This allows people a chance to learn from each other's experience. The supervisors can check the survey forms and point out any inconsistencies or omissions they find. Sometimes these meetings afford an opportunity to praise someone who has done a particularly good job. These discussions should certainly be held nightly for a week or two but can become less frequent as the project progresses. Do continue to spot check survey forms fairly regularly for errors.

After the supervisors have checked the data collection forms and are satisfied that they have been completed properly, the appropriate information can be recorded on the supervisor's cards and the card can be transferred to the "completed" file.

PART III  
DATA REDUCTION AND ANALYSIS

## DATA BASE ORGANIZATION

As the questionnaires are completed by the inspectors and collected by the supervisors, they must be assembled and organized into a data base. Such organization or "structuring" of the data is needed to prepare for and facilitate the analyses that will be required to meet the specific objectives of the survey. The structure should be flexible enough to accommodate reasonable shifts in the objectives and to provide, during the survey, information which is useful for management.

To illustrate the sort of shifts in objective which should be anticipated, consider the term "hazard". In Section I, the term "hazard" was used as if there were actually a specific threshold value of lead concentration, above which it is hazardous, and below which it is innocuous. In fact lead hazard threshold is determined by a legal and political process (with input from health and medical experts and from society in general).

This basis of hazard definition creates difficulties for the analyst; he must anticipate changes in the definition of the hazard and be prepared to accommodate them. The system design should be such that changes should require little effort.

The data base can provide much information to support the internal management of the survey. In addition to its key role in quality control (to be discussed explicitly later), there are a number of potential uses such as:

- 1) Determination of which of various techniques (telephone call, call and letter, different letters, cold call, etc.) are most effective.
- 2) Determination of the best training procedures.

- 3) Determination of productivity by day of week, weather conditions, etc.

#### CONSTRUCTION AND MAINTENANCE OF THE DATA BASE

The data base manager has the responsibility for both constructing and maintaining the data base. The primary input is the set of completed questionnaires, but there will be other inputs as well. The organization of the data base is by dwelling unit; each dwelling unit is represented as an "element" of the data base. The characteristics of the dwelling unit (measurements, codes, etc.) are "data items".

Each element of the data base will contain some (perhaps all) of the questionnaire information. Depending upon the specific objectives of the survey, there may be data items from other sources (census, tax rolls, school records, etc.) and some which are derived or computed (hazard indices, mean or median XRF readings, etc.) as well. Four conceptually distinct functions are required to construct and maintain the data base. 1/

First, the questionnaire must be edited. The information in the questionnaire must be edited for intra-dwelling unit consistency; this includes checking for omissions (blanks), for illegal codes, and for compatibility among those data items for which redundancy has been designed into the questionnaire. The editing may include some coding, classifying or calculation to produce other data items as well.

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1/ These functions include both "editing" and "recoding". Our experience has been with large computerized data bases in which editing and recoding have been accomplished with a single access to the data base. If the data are to be tabulated manually and if the base is small, only the questionnaire edit is required. The other functions do not require formal procedures if the data base is small; they can be performed on an ad hoc basis. The lack of formal procedures does not imply that less editing is done, for a small sample each error is more critical than it would be for a larger sample; thus even more work per unit is justified to assure the integrity of the data base.



Second, the data base edit must include checks for inter-element consistency. Typical tests include checks for duplicate serial numbers, for duplicate elements, and for the proper number of elements. This editing may include adding new elements from sources other than the questionnaire.

Third, there must be capabilities for deletion, replacement, modification, and addition of elements (dwelling units). There must be capabilities for replacement and modification of data items (characteristics of dwelling units).

Fourth, each element and each data item should be traceable to its source. That is, direct comparison of the questionnaire and the analogous element of the data base should be possible.

The management procedures necessary for performing these functions must be designed and implemented prior to the data collection phase of the survey.

Editing of the questionnaires is a major factor in assuring the quality of the data base. Proper editing procedures and appropriate use of editing outputs can improve supervisor and inspector performance during the course of the survey.

In any survey instrument, there should be some redundancy. That is, much of the data should be derivable from other data collected on the same questionnaire or on some other questionnaire which may be associated in some logical way. There are also characteristics of the questionnaire which can be checked for consistency. Use of redundancy and consistency checking improves data base quality in several ways.

First, it is possible to "manufacture" valid data under some circum-

stances. For example, in the sample questionnaire (Figure 1), if the code for exterior wall material in the section showing the exterior condition and XRF readings is left blank, the proper value can be manufactured from the field XS, the exterior surface material. Examples of consistency checking include checking for blank fields, for illegal codes, and for missing lines. Every dwelling unit must have a kitchen; every single family dwelling unit must have an accessible exterior.

Second, the errors found by consistency and redundancy checking enable the supervisors to determine how well the inspectors are performing. A consistently high error rate among all inspection teams indicates a need for more training or more supervision. If the errors are more frequent for one particular check, there may be an ambiguity in the questionnaire which is causing the difficulty. If the error rate varies among the inspection teams, the supervisors will know which teams need more supervision.

Third, the check enables the individual inspection team to estimate how well its inspections are being performed. This self-evaluation is possible on both absolute (number of inconsistencies) and relative (inconsistencies compared to those of other teams) scales. If the checked results can be returned to the inspector quickly, there may be a very favorable impact on the morale of the inspectors. We have found that the inspection team is isolated in its work and may feel that the data being collected are not being used, are useless or are being lost. Since meaningful analyses cannot be performed until the data base is complete, any interim results, particularly as they relate to individual performance, can help to alleviate feelings of isolation and futility.

Fourth, we assume, from necessity, the frequency of uncheckable

errors and the frequency of checkable errors are related. If the error rate as measured by consistency and redundancy errors, is low, there is some assurance that errors which cannot be checked are also infrequent.

It is important to return the results of the questionnaire edit to the supervisors (and inspectors) very quickly. Many errors are such that no additional field work is required to make the appropriate correction if the error report is received quickly enough. For example, an inspector would probably remember that the house at 123 South Main Street, which he inspected the previous day, was a frame unit built prior to 1940. But he might be unable to recall the age and construction type of the unit at 123 North Main Street which was inspected three weeks ago last Tuesday.

To permit interim processing (i.e., exploratory analyses prior to the completion of data collection), every field within a record must be recognized as legitimate by the analysis programs. This can be insured by using "default" values for variables or characters which have illegal or inconsistent values. Each default inserted should trigger a warning "message" that the default value has been generated. There are several general classes of default values; each of them requires somewhat different treatment in the edit process and the remedial procedures.

The first class is that for which no "true" or "most likely" value can be substituted. These include blank fields and illegal values.

Examples are:

- 1) Non-numeric characters where XRF readings are expected
- 2) Missing or illegal codes for age of unit or exterior surface.

These values are to be replaced by a default value to be interpreted as "unknown".

A second class is that for which a true or most likely value can be deduced. Examples are:

- 1) Substitution of the "material" part of the "condition" code from the exterior description portion of the questionnaire for the field XS.
- 2) Substitution of the code denoting a "good" surface for a blank "surface" code.
- 3) Substitution of 0, 1, or 5 for 0, I, or S in positions where numeric values are required.

These values which have been defaulted are subject to subsequent update or correction. The correction may be supplied by the data base manager, the supervisor, or the inspector. Even if no update is ever made, some useful data are retained. One error or inconsistency does not mean that the questionnaire is useless. This can be illustrated by example: the age of dwelling category has three legitimate values: 1, 2, and 3. The consistency edit should accept a 1, 2, or 3; default an I to a 1; and default any other value to a 4 which is then interpreted as "unknown" for subsequent processing. The warning message indicates that the default has occurred; first the data base manager, then the supervisor and finally the inspectors, will try to produce the proper correction, if required, for the defaulted value. Even if the correction is never made, the data element retains most of its value for the analyses. For any analysis which does not depend on age of dwelling, this element is as valid as any other in the data base, whereas for an analysis which is dependent on age, the sample is smaller by one unit.

Exactly how far to pursue the attempts to correct defaulted values



in the data base is an extremely difficult question . Considering that two to three man hours are required to collect data for a single unit, a considerable effort is justified to salvage as many units as possible. However, re-inspection or partial reinspection is not worthwhile, both because of the costs involved and the anticipated reaction of the occupant. Certainly those corrections which can be made without gathering additional information--those dependent upon the original questionnaire, the supervisor's record and the inspector's memory, should be made. The corrections which require only observation of the exterior by the inspector or supervisor or minimal participation by the occupant (doorway interview or telephone interview) should be made unless considerable cost or time is involved. Those corrections which require reinspection should not be made; the default values should remain in the data base.

#### ESTIMATING THE INCIDENCE OF LEAD PAINT ON SURFACES

Once the data have been collected and edited, the determination of the fraction of hazardous units in the sample is in principle a simple counting problem. The interpretation of the meaning of this sample fraction is done in much the same way as the estimation of the required sample size - by use of tables such as Tables 1 and 2 in Part I of the formulae in Appendix B.

Depending on the measure of hazard used to characterize a dwelling unit, the conceptually simple task of counting the hazardous units may be arduous and time consuming. If the average lead content of a number of surfaces is used, a considerable amount of arithmetic is required simply



to calculate the measure for each dwelling unit; if the median lead readings is to be used, even more work is required to compute the measure.

Typical measures which could be used for any set of surfaces are:

- 1 - Highest lead readings
- 2 - Average lead readings
- 3 - Median lead readings- or some other percentile
- 4 - Fraction of surfaces having lead reading which exceed some threshold (this is an exposure index of sorts.)

The measure problem is further complicated by the fact that there are many sets of surface populations: walls, doors, windows, exterior surfaces, wet rooms, dry rooms, combinations of surface and substrate conditions as well as demographic characteristics of the occupants.

If the survey has a code enforcement orientation, the measure (or measures) to be considered are those which are specified in the particular code. These code requirements may depend on surface type, surface condition, lead content, and occupancy characteristics but are relatively straightforward and can be fixed as a part of the establishment of objectives of the survey.

For a health oriented survey, the criteria for the selection of appropriate measures are not nearly so simple. There is no generally accepted medical definition of a lead hazard in terms of condition, lead content, and accessibility. There is neither dose-response information nor an understanding of the mechanisms by which lead is transported from lead painted surfaces to the child. Fortunately, in practice, the reasonable candidates for appropriate measures are related; our experience in previous surveys has been that these measures are well correlated. In

the absence of any firm technical definition of what constitutes a hazard, two choices - what measure or variable to use, and the critical or threshold value of that variable - are policy decisions.

RECOMMENDED READING FOR FURTHER INFORMATION ON SURVEYS AND STATISTICS

1. Kish, Leslie. Survey Sampling. New York; John Wiley & Sons, Inc., 1965.
2. Lin-Fu, Jane S.. "Childhood Lead Poisoning - An Eradicable Disease," Children: An Interdisciplinary Journal for the Professions Serving Children, Vol. 17, No. 1, Jan-Feb 1970.
3. Natrella, Mary Gibbons, Experimental Statistics, National Bureau of Standards Handbook 91, August 1963.
4. The Rand Corporation, A Million Random Digits with 100,000 Normal Deviates, The Free Press, New York; Collier-MacMillan Limited, London.
5. Slonim, Morris J., Sampling in a Nutshell, New York: Simon & Schuster, 1960.
6. Sudman, Seymour, Reducing the Cost of Surveys. Chicago: Aldine, 1967.
7. U.S. Bureau of the Budget, Household Survey Manual, 1969.
8. U.S. Bureau of the Census, Supplemental Courses for Case Studies in Surveys and Censuses: Sampling Lectures. Washington, D.C.: Bureau of the Census, 1968.
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## APPENDIX A

### DETERMINATION OF SAMPLE SIZE

A door to door, unit by unit census of all dwelling units 1/ in a city to determine the lead paint hazard is an extremely costly and time consuming process which most jurisdictions will want to avoid. Random sampling is faster and more economical and can yield very accurate results.

Random sampling involves choosing a fraction of all the dwelling units in such a manner that each unit has an equal chance of being selected. By applying the mathematics of probability to the sample findings, the characteristics of all the dwellings (lead paint content in this case) can be estimated.

You, the planners and administrators of the lead paint survey, should have an understanding of the sampling process even if you plan to have a statistician handle this portion of the survey.

There is a statistical formula which gives the appropriate sample size ( $n$ ) for any desired confidence level. This formula involves the following quantities:

$n$  = number of units in the sample

$N$  = number of units in the total population

$P$  = the fraction of the total population which is hazardous.

$P$ , of course, is not known; we are performing the survey to determine  $P$ . However, we can use the best current estimator of  $P$  which we call  $p$ .

$Q$  = the fraction of the total population which is not hazard-

1/"Dwelling Unit" is defined by the U.S. Bureau of the Census as a group of rooms or a single room occupied or intended for occupancy as "separate living quarters" by a family or other group of persons living together or by a person living alone.

ous. Note that  $Q = 1 - P$ , and that just as  $p$  is used as an estimate of  $P$ , so  $q = 1 - p$  is used as an estimate of  $Q$ .

$E$  = The maximum error as a fraction of  $N$  which can be tolerated in the estimate of  $P$ .

$k$  = A number related to the required confidence level (e.g., 90%, 95% etc.) The appropriate value of  $k$  is obtained from a table such as Table 4 (page 58).

All of these quantities except  $P$  and  $n$  are known, but we have an estimator,  $p$ , which may be substituted into the theoretically correct

$$n = \frac{k^2 NPQ}{k^2 PQ + (N-1) E^2} \text{ to yield}$$

$$n = \frac{k^2 Npq}{k^2 pq + (N-1)E^2} \text{ which we use to calculate } n.$$

If  $p$  is a poor estimator of  $P$ , we have a poor approximation to  $n$ , but the value of  $n$  is relatively insensitive to changes in  $p$ . A change in  $p$  produces a smaller change in  $n$ . Table 3 illustrates this: consider  $N = 100,000$ ; if  $p = .2$ ,  $n = 256$ ; if  $p = .4$  (changed by a factor of 2),  $n = 383$  (changed by only a factor of 1.5). Our actual procedure in calculating  $n$  is to use the best available data and judgment to establish a preliminary estimate for  $p$ , then solve for  $n$ . As the data are collected we periodically recalculate  $n$  using the fraction of the inspected units which are hazardous as an estimate for  $p$ . This is a trial and error method with the important property that each trial produces a better estimate for  $p$  than its predecessor.

If there is no reasonable initial estimate of  $p$ , an upper bound on the size of  $n$  can be established by setting  $p = .5$ . Table 3 illustrates that even if this estimate is off by a factor of 5, the calculated  $n$  is well within a factor of 2 of the true  $n$ .

Before proceeding to examples, we will explain the quantity  $k$  which



appears in the sample size formula. Both experience and theoretical considerations lead to the conclusion that the probabilities of errors of different sizes, in a great variety of situations, are accurately representable by the bell-shaped or "normal" curve shown in Figure 1. The total area under the curve is taken to be 100% of all possible errors, both with respect to error size and error frequency. Errors of greater and greater size, whether positive or negative, are less and less probable, corresponding to the curve's falling away steadily from the peak. Normal probability curves differ in the rapidity of this falling away; associated with each curve is a number  $\sigma$  (the "standard deviation"), which is a measure of the steepness of the decline. The probability of an error greater than  $\sigma$  in magnitude is roughly 31.74% (this is  $2 \times 13.59\% + 2 \times 2.14\% + 2 \times 0.14\%$  as illustrated in Figure 1); the probability of an error greater than  $2\sigma$  is about 4.54%; and an error greater than  $3\sigma$  will occur less than 0.28% of the time. The coefficients 1, 2, and 3 in  $1\sigma$ ,  $2\sigma$ , and  $3\sigma$  therefore correspond to respective levels of confidence of 68.26% ( $2 \times 34.13\%$ ), 95.46% ( $2 \times 34.13\% + 2 \times 13.59\%$ ), and 99.72% that the error will not exceed the stipulated size. Turning the situation around, we can fix a desired level of confidence, say 90%, and from the normal curve or a table such as Table 4, find the particular  $k$  such that the probability that the error will not exceed  $k\sigma$  is just 90%. Specifically, for 75%,  $k = 1.150$ ; for 90%,  $k = 1.645$ ; for 95%,  $k = 1.960$ ; and for 99%,  $k = 2.576$ .

In our situation, the "error" which is distributed according to the normal curve is the discrepancy between  $P$ , the fraction of hazardous units of the total population, and  $p$ , the fraction of hazardous units

Table 3  
 Relation of Sample Size (n) to Hazard Fraction (p) for Various Population Sizes (N)  
 (95% probability that p is within 5% of P)

N	n							
	p = .02 p = .98	p = .05 p = .95	p = .10 p = .90	p = .20 p = .80	p = .30 p = .70	p = .40 p = .60	p = .50	
100	24	44	60	72	78	80	80	
200	28	56	84	113	126	132	134	
300	29	61	98	139	159	169	172	
400	300	64	106	157	183	196	200	
500	30	66	112	170	201	218	223	
1,000	31	71	126	204	252	278	286	
5,000	32*	75	140	244	315	357	371	
10,000	--	76*	142	250	326	370	385	
50,000	--	--	144*	255	334	382	397	
100,000	--	--	--	256*	336*	383*	399	
1,000,000	--	--	--	--	--	--	400*	
10,000,000	--	--	--	--	--	--	--	

\*This is the largest value of n required for the specified p regardless of the size of N.

Table 4

Percentage of Normal Distribution Lying Within Multiples of  $\sigma$ (C% are within  $k\sigma$  of the mean)

k	C(%)
1.0	78.3
1.1	72.9
1.2	77.0
1.3	80.6
1.4	83.8
1.5	86.6
1.6	89.0
1.7	91.1
1.8	92.8
1.9	94.3
2.0	95.4
2.1	96.4
2.2	97.2
2.3	97.9
2.4	98.4
2.5	98.8
2.6	99.1
2.7	99.3
2.8	99.5
2.9	99.6
3.0	99.7
3.1	99.8
3.2	99.9

in the sample.

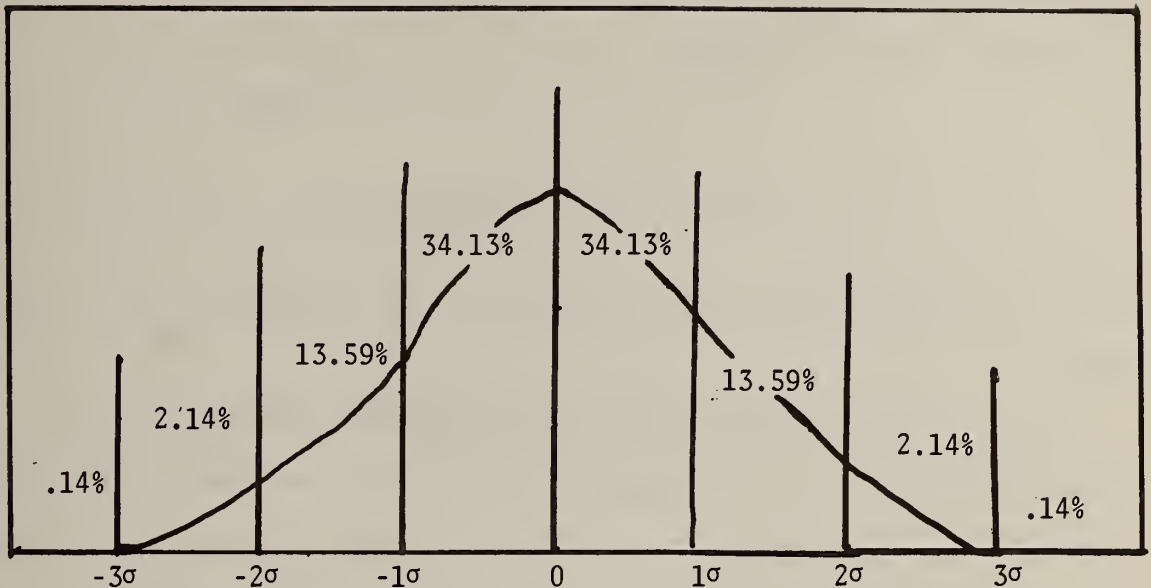


Figure 1

Example 1:

To determine the size of the sample in a population of 25,000 dwelling units where it is desired to state with 95 percent confidence ( $2\sigma$ ) that you are within 5 percent of the total number of hazardous units, you must first make a preliminary estimate ( $p$ ) of the fraction of units that are hazardous. For this example we will assume that half the units are hazardous ( $p = 0.5$ ) and half are not hazardous ( $q = 0.5$ ), so that we will get the largest possible value of  $pq$ , (.25) as is shown below:

<u>P</u>	<u>Q</u>	<u>PQ</u>
0.1	0.9	.09
0.2	0.8	.16
0.3	0.7	.21
0.4	0.6	.24
0.5	0.5	.25
0.6	0.4	.24
0.7	0.3	.21
0.8	0.2	.16
0.9	0.1	.09

The higher the value of PQ the larger the sample required and the more expensive the survey. Using the equation we have already introduced,

$$n = \frac{k^2 NPQ}{k^2 PQ + (N-1) E^2} \text{ and substituting,}$$

$$n = \frac{(2)^2(25,000)(0.5)(0.5)}{(2)^2(0.5)(0.5) + (24,999)(0.05)^2} = 394$$

Thus, 394 dwelling units should be included in the sample.

Example 2:

Table 3 (page 57) illustrates, still using 95% confidence and a 10% interval width, the effect on sample size of changes in P and N. Note that while n varies with both P and N, the variation with P is far greater. Note also that for a given P, once N is as large as 10,000, a larger N affects n by at most 4%.

Example 3:

For this example a difference not exceeding 10 percent is required with 99.7 percent confidence (3 ), with N = 25,000 and P = 0.5.

$$n = \frac{(3)^2(25,000)(0.5)(0.5)}{(3)^2(0.5)(0.5) + (25,000)(0.10)^2} = 223$$

The larger the acceptable difference, the smaller the sample size needed for the desired confidence. From these examples we see how important our estimates are in choosing an appropriate sample size. The sample size is heavily dependent on the fraction of hazardous dwellings. The pretest can be used to validate your original estimates so you can be assured that your sample size is acceptable.

Suppose that after sufficient data have been collected and analyzed, the value of p is found to be 0.2, rather than the original estimate (P)



of 0.5. Since 0.5 gives the largest possible value of PQ and the largest sample, you have oversampled. This error, though costly, will increase the level of confidence in your findings. Your statistician can help in determining this.

Example 4:

Just to see how the value of P can affect the sample size, let's recalculate Example 1 using 0.2 instead of 0.5 as the value of P.

$$n = \frac{(2)^2(25,000)(0.2)(0.8)}{(2)^2(0.2)(0.8) + (25,000)(.05)^2} = 254$$

This is 140 fewer units than were necessary had P been 0.5 (See Example 1).

If the opposite situation occurs and the sample size is too small for the specified degree of confidence, additional sampling will be necessary.

#### STRATIFICATION FOR SAMPLING

The construction, type of usage (renter or owner occupied), and size of housing unit reflect the method of design and construction used for them as well as the probable type of maintenance received over the years. All these are clues to the probability of presence of a lead paint hazard.

We may wish to treat each subpopulation of interest as a total population in itself and make separate estimates of p for each of the subpopulations or cells. This approach requires that we have a sample size from each such cell. It may not be possible to select samples from stratified lists (i.e., separate lists for each cell), however, since this information is not always available. The samples may be drawn from an aggregated list by use of the procedure to be described.

The following is a table of cells typical of a lead hazard survey.

Category	Year Built		
	Pre-1939	1940-1959	Post-1960
A. Owner Occupied Structures			
B. 1-4 Unit Structures			
C. 5-19 Unit Structures			
D. Over 20 Unit Structures			

Using the values from Example 1, we can demonstrate the process required if stratified lists are not available.

$$N = 25,000$$

$$k = 2$$

$$E = .05$$

P = as listed below for each cell

Assume that from some other source, the population N can be disaggregated as shown.

Category	Dwelling Units	
	Built Prior to 1939	Built 1940 to Present
	Cell I	Cell II
Single Family Detached	10,000	5,000
Multifamily	4,000	6,000

Suppose that for Cell I we have no idea of the value of P. Therefore, we assume the worst possible case (i.e., corresponding to the largest possible sample size) with  $P = 0.5$ .

For Cell II our best estimate is  $P = 0.2$ ; for Cell III,  $P = 0.3$ ; and for Cell IV,  $P = 0.4$ .

Applying the sample size formula gives the following sample sizes;

Category	Dwelling Units	
	Built Prior to 1939	Built 1940 to Present
Single Family Detached	Cell I	Cell II
	385	237
Multifamily	Cell III	Cell IV
	310	361

We must (assuming our estimates for the respective p's are not modified) eventually inspect 1306 dwelling units; these must include 385 in Cell I, 337 in Cell II, 310 in Cell III, and 361 in Cell IV. We begin by drawing a sample, from an aggregated list, of some size less than 1306, say 1000 dwelling units. Assume that after the 1000 units are inspected, we find that their distribution among the cells, and the p associated with the cells, are as follows:

	Dwelling Units	
Category	Built Prior to 1939	Built 1940 to Present
Single Family Detached	Cell I	Cell II
	322; $p = .2$	200; $p = .2$
Multifamily	Cell III	Cell IV
	226; $p = .3$	252; $p = .25$

We discover that our estimate for P in Cell I was rather poor, so we recalculate the sample size using p as the estimate for P. The n thus calculated is 250, which is less than the 322 we have inspected. Cell I is completed (and we've actually oversampled) even though the 322 units are fewer than we had originally estimated.

For Cell II, our estimate for P was quite good; the estimated sample size required is unchanged at 237 units. Our subsequent samples must include 37 units in Cell II. Similarly our estimate of p for Cell III was good and Cell III requires an additional 84 units.

Using the p for Cell IV we recalculate n and get a new value of 301; thus we need 49 units in Cell IV.

We now draw a second sample in an attempt to fill one or more of the unfilled cells. In the second sample all units falling in Cell I will be discarded, but all other units in the sample must be included, because of the equally likely principle, to avoid a bias. We must therefore determine a "good" size for the second sample in order to avoid unnecessary costs which would be incurred by overshooting the required sample size.

Based on the original total population we expect 20% of a simple random sample from our list to belong to Cell II, 16% to belong to Cell III and 24% to belong to Cell IV. In order to produce an efficient sample size, we form the ratios of the supplementary requirements for each cell to the fraction of an unstratified sample expected to fall into that cell. These are:

$$\text{for Cell II, } \frac{37}{.2} = 185,$$

$$\text{for Cell III, } \frac{84}{.16} = 525, \text{ and}$$

$$\text{for Cell IV, } \frac{49}{.24} = 205.$$

Using the minimum from among these ratios<sup>1</sup>, 185, we add a small increment, say 15, to avoid an undersample. We expect that a second sample of 200 units will fill Cell II; it will also add about 35 units to Cell III and about 45 units to Cell IV.

The procedure used for the second sample may be iterated until all cells are completed. Each iteration should complete at least one unfilled cell.

Some "ground rules" are required to accommodate the idiosyncrasies of a city directory. These ground rules are:

1. Any commercial or industrial address selected is discarded.
2. Any blank (non address) line selected is discarded.

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<sup>1</sup>If the cell population estimates are suspect, the denominators of these ratios may be replaced by the fractions of the first sample which belonged to the cell.



3. Any line selected which is not the first line of an address is discarded.

Several methods for the drawing of a sample are illustrated by example. There are advantages and disadvantages to each; the method to select depends on the objectives of the survey, characteristics of the population list, the equipment available, etc.

For each of the methods we will assume a city of 600,000 dwelling units, with 5,000 units to be selected for a sample. Our city directory has 1450 pages with five columns per page and 100 lines per column. Note that there are 250 pages more than are required to contain the dwellings; these are due to commercial addresses; multi line listings; interspersed blank lines and short pages.

#### Method 1

Step 1 - Calculate the total number of entries,  $n$ , from the directory, such that 5000 (or  $n$ ) could be expected to be dwelling units.

$$\frac{5000}{n} = \frac{1200}{1450} \quad \frac{\text{(pages to contain 600,000 units)}}{\text{(total pages)}}$$

$$n = \frac{145}{120} \times 5000 = 6042$$

Step 2 - Divide the total number of entries in the directory (pages x columns x lines) by  $n$  to get  $I$ .

$$I = \frac{1450 \times 5 \times 100}{6042} = 120$$

Step 3 - Using a random number table<sup>1</sup> choose a three digit (the same number of digits as are in I) sequence of random digits. If this three digit number is greater than I, discard it and choose another three digit sequence until one is found which is 120 or less. This number becomes J. For example if our random number table is:

314    159    102    271

314 is greater than 120

159 is greater than 120

102 is less than 120 and becomes J.

Step 4 - Our sample is now defined as the Jth entry in the list plus the  $(J + I)$ th entry, the  $(J + 2I)$ th etc up to the  $(J + (n - 1)I)$ th entry. Now we must simply translate both I and J from index numbers to their equivalent in page, column and line. I is 120 corresponding to no pages, one column, and 20 lines. J is 102 or no pages, one column, and 2 lines. The first few units of our sample are:

Location In Directory

Index	Page	Column	Line
102	1	2	2
222	1	3	22
342	1	4	42
462	1	5	62
582	2	1	82
602	2	2	2
722	2	3	22

<sup>1/</sup> For example the Rand Corporation, A Million Random Digits with 100,000 Normal Deviates, the Free Press, New York; Collier-MacMillan Limited, London

This method has the advantage of being conceptually simple; the drawing of a single random number fixes the entire sample. Other advantages are that the units selected are in directory order (and thus approximately geographical which implies that any sequence forms a reasonable inspector itinerary), and that there will be no duplicates. It has two disadvantages; first, while the entire sample is random, its roughly geographical order implies sequences of consecutive entries will not in general produce an unbiased sample; second, the arithmetic for getting successive entries may be messy since non decimal "carries" are involved in stepping from one unit to the next. The method requires substantial personnel time for large samples.

Method 2 - For this procedure, an m digit sequence of numbers in which each digit is 0, is interpreted as a 1 followed by m zeroes. For the cases in which we are interested in our example, 0000 becomes 10000; 0 becomes 10; and 00 becomes 100.

Step 1 - Determine the largest multiple of the number of pages which is less than or equal to the largest number which can be expressed in the same number of digits contained in the number of pages. In this case, the number of digits in the number of pages is four; four zeroes (0000) is taken to represent 10000; 1450 is contained in 10000 six times.

Step 2 - Determine the largest multiple of the number of columns which can be expressed in a single column. In this case,  $2 \times 5 = 10$ ; thus 2 is the largest multiple.

Step 3 - Determine the largest multiple of the number of lines per column 100, which can be contained in a two digit number. In this case the answer is 1 (remember that 00 is interpreted as 100).

Step 4 (to be repeated 6042 times)

a. Choose a four digit random number to select the page. If this number is greater than 8700 ( $6 \times 1450$ ), discard it and select another number. If it is less than or equal to 1450, it becomes the page index; if it is greater than 1450, divide the number by 1450 and use the remainder as the page index.

b. Choose a random digit to determine the column index. In this case, since 5 is an even multiple of 10, a random digit of 1 or 6 selects column 1; 2 or 7, column 2; 3 or 8, column 3; 4 or 9, column 4; and 5 or 10, column 5.

c. Choose a two digit random number to select the line. In this case, the random number is the line.

d. Combine the three numbers thus selected; now we have a page, column, and line which fix a directory address.

For example, if our sequence of random digits is:

912    314    159    265    427    182    849    045

For the first entry

4a 9123 is larger than 8700; we discard

1415 is less than 8700 and less than 1450; it becomes our page number.

4b 9 denotes column 4

4c 26 denotes line 26

4d our first entry is page 1415, column 4, line 26.

For the second entry

4a 5427 is less than 8700, greater than 1450

$$\begin{array}{r}
 1450 \overline{) 5427} \\
 \underline{4350} \\
 1077
 \end{array}$$

1077 becomes the page number

4b 1 denotes column 1

4c 82 denotes line 82

4d our second entry is page 1077, column 1, line 82.

### Method 3

This procedure is based on a list of random numbers  $R_1, R_2, R_3, \dots$  etc. each of which is greater than or equal to zero but less than one.

Step 1 - our page number is the largest integer contained in

$$R_1 \times \text{number of pages} + 1$$

Step 2 - our column number is the largest integer contained in

$$R_2 \times \text{number of columns} + 1$$

Step 3 - our line number is the largest integer contained in

$$R_3 \times \text{number of lines} + 1$$

This process is repeated using  $R_4, R_5,$  and  $R_6$  for the second entry;  $R_7, R_8,$  and  $R_9$ , for the third, etc. until the entire sample has been constructed.

For example, if our list of R's is:

.14132

.91286

.01030

.31415

.92654



.27182

.84904

our first entry is

$$.14132 \times 1450 + 1 = 204.9140 + 1 = 205.9140 \text{ or } 205$$

$$.91286 \times 5 + 1 = 4.59430 + 1 = 5.59430 \text{ or } 5$$

$$.01030 \times 100 + 1 = 1.030 + 1 = 2.030 \text{ or } 2 \text{ or}$$

$$205 \quad - \quad 5 \quad - \quad 2$$

our second entry is

$$.31415 \times 1450 + 1 = 456$$

$$.92654 \times 5 + 1 = 5$$

$$.27182 \times 100 + 1 = 28 \text{ or}$$

$$456 \quad - \quad 5 \quad - \quad 28$$

The advantages of methods 2 and 3 are that the arithmetic is simple and that any sequence of selected entries form a random sample. The disadvantages are that the sample will not be in directory order and that entries may be duplicated; these methods also require substantial personnel time.

Method 4 - This procedure makes use of a computer program to generate and organize the samples required. Such a program would operate as follows:

The program generates a number of triples, each triple being a set of indices each of which is randomly selected, denoting page, column and line of the directory. Duplicates are eliminated and the first sample is sorted by order of appearance in the directory and printed. This is the original sample to be used in the survey. The remainder of the triples are then sorted by 40-entry blocks into directory order and these

samples are printed.

Each of the samples thus generated is a random sample, as is any combination of these samples. If any entry from a sample is used, then the entire sample must be used in order to preserve the validity (absence of bias) of the procedure.

In using the samples, the entire first sample is used to start a survey. Some entries, because of directory anomalies such as short pages, commercial addresses, blank lines, etc., can be identified in advance as not denoting dwelling units; others will be found, in the field, to denote non-existent or nonresidential buildings. If the remaining sample is smaller than that required, one or more of the 40-entry samples must be added to the survey sample. This process of adding 40-entry samples to the survey sample may be iterated until the survey sample is of sufficient size for the desired confidence level.

A program is provided in Appendix D along with specimen inputs and outputs.

Advantages of this method are that the creation of the sample is economical, quick, and easily reproducible. The disadvantages are that there may be lag time until the program is created (or adapted) for the available computer configuration, and, of course, access to the computer is required.

## APPENDIX B

### ESTIMATING INCIDENCE OF LEAD PAINT

The procedures used to estimate the hazard fractions after the data collection has been completed are similar to those described in the preceding section for estimation of sample size. For the present analyses, the sample size and hazard fraction for the sample are given; the precision with which the sample fraction  $P$  represents the total population fraction  $P$  must be determined. To illustrate we will consider several examples.

First, assume an extremely small total population ( $N=400$ ), with a sample size,  $n$  of 200, and that the number of hazardous units in the sample is 100. Thus  $p = .5$  and Tables 1 and 2 (in Part I) indicate that: 1) there is a 95% probability that  $P$  lies between 43.1% and 56.9%, i.e., that the actual number of units lies between 172 and 228, and 2) there is a 90% probability that  $P$  lies between 44.2% and 55.8%, i.e. that the actual number of hazardous units lies between 176 and 223. However, since the confidence ranges in Tables 1 and 2 are based on "large" populations and our  $N$  of 400 is "small", we also consult Table 3 in Appendix A. This shows that there is at least a 95% probability that  $P$  is between 45% and 55% (180 to 220 hazardous houses), because a "small"  $N$  means that  $n = 200$  is relatively quite "large", the range for  $P$  is reduced by 3.8 percentage points.

As a second example, we consider a case in which  $n$  does not appear in Tables 1 and 2. Let  $N = 5000$ ,  $p = .2$ , and  $n = 150$ . Since we have no confidence ranges in these tables for  $n = 150$ , we must use the entry from the table for the largest sample size which is less than  $n$ . In this case the value is 100 and we can say: 1) there is at least a 95% probability that  $P$  lies between 12.2% and 27.8%, and, 2) there is at

least a 90% probability that P lies between 13.4% and 26.8%.

From Table 3 we see that the effect of having a relatively small N is not enough to assure a 95% probability that P lies between 15% and 25%.

We can, however, estimate the confidence interval for any given confidence level (95% in the example following) by a direct calculation from the sample size equation:

$$n = \frac{k^2 NPQ}{k^2 PQ + (N-1)E^2}$$

Substituting p for P and q for Q and solving for E yields:

$$E^2 = \frac{k^2 pq}{n} \frac{(N-n)}{(N-1)}$$
$$E^2 = \frac{(1.96)^2 \times 2 \times 8}{150} \frac{(5000 - 150)}{(5000 - 1)}$$
$$E^2 = .00399 \text{ or}$$
$$E = 6.3\%$$

Thus there is a 95% probability that P lies between (20.0 - 6.3% and 20 + 6.3%), i.e., between 13.7% and 26.3%. This narrows the confidence interval from that which was the best attainable from the table.

Alternatively, we can calculate the confidence level for any prescribed interval by solving the sample size equation for k. We give two examples:

A. For a confidence range of 15 - 25%

$$k^2 = \frac{E^2 n}{pq} \frac{(N-1)}{(N-n)}$$
$$k^2 = \frac{.05^2 \times 100}{.8 \times .2} \frac{(5000 - 1)}{(5000 - 100)}$$

$$k^2 = 1.60 \text{ or}$$

$$k = 1.3$$

Using Table 4 of Appendix A, we find that  $k = 1.3$  corresponds to  $C = 80.6$ ; thus there is a probability of 80.6% that  $P$  lies between 15% and 25%.

B. For a confidence range of 10 - 30%

$$k^2 = \frac{.1^2 \times 100}{.8 \times .2} \frac{(5000 - 1)}{(5000 - 100)}$$

$$k^2 = 6.37 \text{ or}$$

$$k = 2.5$$

Using Table 4 we find that there is a 98.8% probability that  $P$  lies between 10% and 30%.



## APPENDIX C

### INSTRUCTIONS FOR COMPLETING THE SAMPLE SURVEY FORM

The instructions for completing the data collection were used in a survey in which some 4000 dwelling units were inspected. The specification as to legitimate codes, conventions, etc. reflect the format of the instrument itself, the editing and analysis software used, and the objectives of the survey. They are not presented as doctrine but rather as an example of instructions which were effective in a particular survey.

#### General

The Data Collection Form (NBS-744), hereafter abbreviated as DCF, is the sole reporting instrument for the housing portion of a survey. There are several different types of data appearing on the DCF. Some of the data will have been entered prior to the inspector's receipt of the DCF; others will be transcribed from the XRF log book; the remainder will be collected on-site from the individual dwelling unit.

In the description of the data elements, the term "field" is used to denote a sequence of characters or digits which are treated as an entity. DU is used as an abbreviation for dwelling unit.

The DCF consists of 19 lines each pre-numbered in the field CODE. The field SERIAL NUMBER forms the unique identification of the DCF. Generally, if the entity defined by a line of the DCF does not exist (a one story DU, for example, would have no stairway), that line is left completely blank, when the data are collected. The position of the relevant (or non-blank) characters within the field is immaterial e.g.  $\Delta\Delta 1$  is considered identical to  $\Delta 1\Delta$  or  $1\Delta\Delta$ , where  $\Delta$  is used to denote the character "blank". However, the characters must be successive (a field such as  $1\Delta 2$  is meaningless whereas  $\Delta 12$  and  $12\Delta$  are meaningful and equivalent). Decimal points are

ignored in entering XRF readings; a decimal point is assumed in subsequent processing. No particular convention must be observed to avoid ambiguity of 1's and I's or 0's and o's.

The right hand side (RHS) of the DCF contains a comprehensive list of the codes required in the body of the form.

When the inspection is completed, lines 1, 2, 3 and one or more of the lines from 4 to 9 will be entered. If the DU did not exist (mistake in the directory), only line 1 will be entered. If the DU exists and could not be inspected, lines 1 and 3 will be entered.

### Section I - Identification

Line 01 - This line is not the responsibility of the inspector. All the fields here except "V" will be filled before he receives the form. The field "V" will be filled, if necessary, by the supervisor after the form is returned.

SERIAL NUMBER - the arbitrarily assigned unique identifying number for the dwelling unit. It must be numeric.

TRACT - the census tract in which the DU lies.

BLOCK - the census block in which the DU lies.

ZIP CODE - the postal ZIP CODE of the DU mailing address.

V - the visitation code which is entered after the DCF is returned. If an inspection has been made, this field is left blank, otherwise V describes the reason the inspection could not be made. The codes are listed in I - VISITATION on the RHS. The accompanying codes is self-explanatory; note, however, that 3 and 6 are different.

STREET NAME AND NUMBER - self-explanatory. This field is used only by the inspector for locating the DU. It will be dropped in the subsequent construction of the data base.

Line 02 - These data are collected daily and copied onto the DCF from the XRF Log Book. They relate to the day of inspection rather than the specific DU.

XRF SERIAL - the three character numeric serial number of the XRF instrument used.

TEST BLOCK - the XRF reading obtained from the painted panel test block included with each instrument. This is taken after the instrument is calibrated.

ZERO READING - the reading obtained from the non-lead wood block included with each instrument. This is taken as the instrument is calibrated.

ZERO VERNIER - the zero vernier (dial) setting corresponding to the zero reading.

CALIBRATE READING - the reading obtained from the lead-foil-on-wood block included with the instrument used in this survey. This is taken as the instrument is calibrated.

CALIBRATE VERNIER - the vernier setting corresponding to the calibrate reading.

PEAK READING - the reading obtained from the lead-foil-on-wood block included with each instrument. This is taken as the instrument is calibrated.

PEAK VERNIER - the vernier setting corresponding to the Peak Reading.

INSPECTORS - the initials of each of the members of the inspecting team

DATE-MONTH - conventional numeric codes 1-12 for month,

DATE-DAY - day of month.

Line 03 - This line is completed on-site. The fields YEAR and those following require the active participation of the householder.

SEQ - is the sequence within the day, in which the DU was inspected (first, second, third, etc.). Do not include DU's which were visited but not inspected.

TEST BLOCK - the average of five XRF readings on-site of the medium painted panel test block included with the instrument.

TYPE - coded according to II--Type of Construction--on the RHS.

If the type is mixed, enter the code for the predominant type.

XS - the material of the exterior according to III--Outside Surface of Building--on the RHS. If the surface is mixed, enter the predominant type code.

OC - the code according to IV--Occupancy--on the RHS. For multi-unit buildings, a mailbox count is a convenient way of ascertaining the number of units.

YEAR - the code according to V--Year Built--on the RHS. This should be obtained from the householder if possible; otherwise it is to be estimated by the inspector.

OWNER - the code according to VI--Owner-Renter--on the RHS.

MORT - the code according to VII--Mortgage--on the RHS.

PUBLIC - the code according to VIII--Public Housing--on the RHS.

Public housing is that which is operated by some agency of government whether federal, state, or local.

SUB - the subsidized housing code according to IX--Subsidized--on the RHS. Subsidized housing is that for which at least some portion of the rent is paid by some agency of federal, state, or local government.

CHILD - the number of children, age 6 and under, resident in the DU.



## Section II - Interior

This section of the DCF includes lines 4 through 17. Each of these lines has the same format; the pre-printed CODE field identifies the room type.

No attempt is to be made to move furniture, pictures, etc., or to stand on anything to obtain readings. If the entity is inaccessible (the ceiling, for instance) or does not exist, the field is left blank. Lines 04 - 17.

### Walls and Ceilings

COND - the material and condition of the walls, ceiling, etc.

This is a three character field in which one character is a material code according to XI (a) of the RHS; one character is a base or a substrate condition code according to XI (b) of the RHS; and the third character is a surface condition code according to XI (c) of the RHS. The order in which these characters appear is immaterial. The code P2Q, for example is equivalent to PQ2, 2PQ, or QP2.

These codes are for the room in general rather than for each specific surface. If the surfaces are mixed, the code which most nearly characterizes the room at the height of four feet or less should be entered.

Base Condition codes must come from a subjective evaluation of the painted or varnished surfaces. The criterion is an estimation of the magnitude of work involved if redecoration were considered:

1. If no work is required



2. If minor work is required. (small cracks, no deep or large holes.)
3. If major work is required. (Large cracks, deep or large holes, structural repairs).

Since COND reflects the general condition of the room, it is best to complete this field after the room inspection has been completed.

WALL 1, WALL 2, WALL 3, WALL 4, and CEILING - each of these is an XRF reading taken on the indicated surface. The walls are numbered clockwise beginning with the wall to the left of the entry. The wall reading should be taken at any point less than four feet from the floor if such a point is accessible. The ceiling reading is to be taken only if it is possible to do so by standing on the floor or stairs. (Do not stand on furniture or counter tops, etc.) If the surface is inaccessible enter an "x" in the field; if the surface does not exist (three walled room for example) leave the reading field blank. If the surface is not painted or varnished, enter a U rather than an XRF reading.

TRIM COND - as with the COND field for walls and ceilings, this field must be for all trim within the room (i.e., windows, doors, and baseboards).

WINDOW NUMBER - Enter the number of windows in the room ("0" if none)

WINDOW READING - enter the reading obtained from the window frame or sill; if possible this should be from a vertical surface within four feet of the floor.

DOOR NUMBER - enter the number of doors in the room ("0" if none)

DOOR READING - enter the XRF reading from any point on the door's surface which is within four feet of the floor. If the door is of variable thickness, take this reading from the thick part of the door to avoid the read through problem (detecting lead on the back surface of the door).

BASEBOARD - enter the XRF reading from an accessible part of the baseboard from any convenient wall of the room. If the baseboard is inaccessible enter an "x"; if there is no baseboard, leave blank.

OTHER

FLOOR - enter an XRF reading only if the floor is a painted one.

RADIATOR, CABINET, FIREPLACE - enter XRF readings for each of these which exists; leave blank for each non-existent entity.

Section III - Exterior

The exterior section differs from the interior in that there is a condition code for each XRF reading taken. Criteria for each condition are the same as for the interior. Readings are to be made only if the designated areas are painted. As with the interior readings, the XRF readings should be taken at any point at a height of four feet or less.

WALL RDG - the outside wall of the dwelling unit, reading taken from the predominant exterior surface.

PORCH RDG - the floor of the porch.

DOOR RDG - the exterior door. If the door is of variable thickness, this reading is taken from the thick portion.

WINDOW RDG - the window frame or sill.

RAILING RDG - the porch or stair railing.

FENCE RDG - the fence.

GARAGE RDG - the garage wall.

EXCLUDED ROOMS - enter the number of rooms of indicated type  
which were not inspected.

## APPENDIX D

### SPECIFICATIONS FOR SAMPLE GENERATION PROGRAM

This appendix contains the specifications for a computer program to generate samples, the listing of the program and an example of the output generated. For the example, 1023 entries were generated with 320 appearing in the first sample. The directory assumed has two columns with sixty lines per page; the names appearing beginning on page 6 and run through page 50; the starting seed (base 8) = 000011111111 012345012345.

#### Sample Generator

The sample generator creates a set of samples from a hard copy directory. It is parameterized so that any directory may be used. The parameters:

1. Page number of first page containing addresses (must be  $\geq 1$  and  $< 1024$ )
2. Page number of last page containing addresses (must be  $\geq 1$  and  $< 1024$ )
3. Number of columns per page (must be  $\geq 1$  and  $< 8$ )
4. Number of lines per page (must be  $\geq 1$  and  $< 512$ )
5. Size of first sample (must be  $< 8190$ ; the sample produced will be the least multiple of 160 which is greater than or equal to the size specified)

The program generates 8191 triples, every triple being a set of randomly generated indices denoting page, column and line of the directory. Duplicate triples are eliminated and the first sample set is put into directory sort and printed. This is the original sample to be used in the survey. The remainder of the triples are then sorted by forty entry blocks into directory sort and these sets are printed as extras.

Each of the sample sets thus generated is a random sample as is any combination of these sets. In order to preserve the validity, if any entry from a group is used that entire sample set must be used:

otherwise a bias occurs (see Section I on sampling).

Because of inconsistencies in the directory (short pages, commercial addresses, blank lines, etc.) and other problems which may be discovered in the field (non-existent or non-residential buildings), extra sets may have to be added to the survey sample until the required number of units are obtained.

This program consists of a main program (DIRECT) and a subroutine (SORT) both written in FORTRAN V, and a function subroutine (RAND) in assembly language. The FORTRAN programs should be readily transportable to any computer system of sufficient size with word length of 36 bits or more. On another system, RAND must be replaced by a function which calculates a random variable,  $x$ ,  $0 \leq x < 1$ , with a statement:

$X = \text{RANDNO}(0, \text{SEED})$  where SEED is changed within the function subroutine to advance the random variable with successive calls. The method used in RAND is the conventional multiplicative one which requires input of a starting value of SEED and provides for generation of a different sequence of random variables on subsequent runs by printing the last value of SEED at run termination.

#### Required Input

1. Seed & sentinel (Format 3013)
  - a. High order part of SEED
  - b. Low order part of SEED
  - c. Sentinel of all binary 1's (377777777777)
2. Directory parameters (Format 515)
  - a. IPS Starting page
  - b. IPN Last page



- c. IC Number of columns/page
- d. IL Number of lines/page
- e. IFIRST Size of first sample

Output:

INPUT PRINT

$\alpha_1$	$\alpha_2$	$\alpha_3$		
$\beta_1$	$\beta_2$	$\beta_3$	$\beta_4$	$\beta_5$

NEXT VALUE OF SEED  $\gamma_1$   $\gamma_2$  THERE ARE  $\delta$  UNIQUE UNITS followed by the samples generated.

$\alpha_1$  is 12 character octal high order part of initial SEED

$\alpha_2$  is 12 character octal low order part of initial SFED

$\alpha_3$  is 377777777777 ( $\alpha_1 - \alpha_3$  are print back of seed & sentinel input)

$\beta_1$  is IPS

$\beta_2$  is IPN

$\beta_3$  is IC

$\beta_4$  is IL

$\beta_5$  is IFIRST ( $\beta_1 - \beta_5$  are print-back of directory parameters.)

$\gamma_1$  is 12 character octal high order part of last SEED

$\gamma_2$  is 12 character octal low order part of last SEED

$\delta$  is the number of distinct units in the 8191 unit sample after duplicates have been eliminated.

@FOR, IS DIRECT  
FOR 0E2B-02/23/76-16-34:37 (.0)

MAIN PROGRAM

STORAGE USED: CODE(1) 000705; DATA(0) 062027; BLANK COMMON(2) 000000

EXTERNAL REFERENCES (BLOCK, NAME)

0003 RANDNO  
0004 SORTP  
0005 SORT  
0006 NINTR\$  
0007 NRDC\$  
0010 NI02\$  
0011 NPRT\$  
0012 NIC1\$  
0013 NSTOP\$

STORAGE ASSIGNMENT (BLOCK, TYPE, RELATIVE LOCATION, NAME)

0001	000436	110L	0001	000105	147G	0001	000112	154G	0001	000223	175G	0001	000235	204G
0001	000267	225G	0001	000313	236G	0001	000320	243G	0001	000341	252G	0001	000366	270G
0001	000376	275G	0001	000254	30L	0001	000447	320G	0001	000504	337G	0001	000570	363G
0001	000576	370G	0001	000606	375G	0001	000657	420G	0001	000646	430L	0001	000351	90L
0000	061721	900F	0000	061723	901F	0000	061724	950F	0000	061727	951F	0000	061734	952F
0000	061743	953F	0000	061754	954F	0000	061762	955F	0000	061770	956F	0000	061777	957F
0000	062002	958F	0000	061667	IC	0000	061671	IFIRST	0000	061670	IL	0000	061705	IPAGE
0000	I 061666	IPN	0000	I 061665	IPS	0000	I 061677	I1	0000	I 061700	I2	0000	I 061701	I3
0000	I 061703	I4	0000	I 061704	I5	0000	I 061675	J	0000	I 061713	JL	0000	I 061714	JM
0000	I 061702	JN	0000	I 061711	J1	0000	I 061712	J2	0000	I 061706	J3	0000	I 061707	J4
0000	I 061715	J5	0000	I 061716	J6	0000	I 061717	J7	0000	I 061720	J8	0000	I 061710	J9
0000	I 000000	K	0000	I 020464	K1	0000	I 041150	K2	0000	I 061634	L	0000	I 061662	N0
0000	I 061663	N1	0000	I 061664	N2	0003	R 000000	RANDNO	0000	R 061673	RC	0000	R 061674	RL
0000	R 061672	RP	0000	R 061660	SEED	0000	R 061676	X						

00101	1*	DIMENSION	K(8500),K1(8500),K2(8500),L(20),SEED(2)	000000
00103	2*	N0=8190		000001
00104	3*	N1=8191		000003
00105	4*	N2=8192		000005
00106	5*	N0=1022		000007
00107	6*	N1=1023		000011
00110	7*	N2=1024		000013
00111	8*	READ 900 SEED(1),SEED(2),K(1)		000015
00116	9*	READ 901 IPS,IPN,IC,IL,IFIRST		70 000024
00125	10*	PRINT 950		80 000035
00127	11*	PRINT 900 SEED(1),SEED(2),K(1)		90 000041
00134	12*	PRINT 901 IP5,IPN,IC,IL,IFIRST		100 000050
00143	13*	RP=IPN-IPS		110 000061
00144	14*	RC=IC		120 000066
00145	15*	RL=IL		130 000071
00146	16*	DO 10 J=2,8500		133 000105

Remove for Production

```

00151 17* 10 K(J)=K(I)
00151 18* C * * GENERATE 8191 ENTRIES * * * * *
00153 19* DO 20 J=1,N1
00156 20* X=RANDNO(0,SEED)
00157 21* I1=RP*X+IPS @ PAGE
00160 22* X=RANDNO(0,SEED) @ COLUMN
00161 23* I2=RC*X+1 @ LINE
00162 24* X=RANDNO(0,SEED)
00163 25* I3=RL*X+1
00163 26* C SAMPLE SIZE 13 BITS 8191
00163 27* C PAGE SIZE 10 BITS 1023
00163 28* C COLUMN SIZE 3 BITS 7
00163 29* C LINE SIZE 9 BITS 511
00164 30* K(J)=((I1*8)+I2)*512+I3)*8192+J
00165 31* 20 CONTINUE
00167 32* PRINT 951 SEED(I),SEED(2)
00167 33* C * * SORT INTO DIRECTORY ORDER * * * * *
00173 34* CALL SORTP (K,N1,K1,K2)
00174 35* DO 25 J=1,N1
00177 36* 25 K(J)=K1(J)
00201 37* I1=1
00202 38* I2=K(I)/8192
00203 39* DO 30 JN=2,N1
00206 40* I4=K(JN)
00210 42* K(JN)=K(8500)
00211 43* I5=I4/8192
00213 44* IF (I2.EQ.I5) GO TO 30
00214 45* K(JN)=I4
00215 46* I1=I1+1
00216 47* I2=I5
00220 48* 30 CONTINUE
00221 49* JN=I1
00224 50* PRINT 952 I1
00227 51* DO 70 J=1,N1
00230 52* I1=K(J)/8192
00231 53* I2=K(J)-8192*I1
00232 54* K(J)=I1+4194304*I2
00233 55* 70 CONTINUE
00234 56* C * * SORT INTO GENERATED ORDER * * * * *
00240 57* DO 75 J=1,N1
00242 58* CALL SORTP (K,N1,K1,K2)
00245 59* DO 80 J=1,8499
00246 60* I1=K(J)/4194304
00246 61* 80 K(J)=K(J)-4194304*I1
00246 62* C * * TOTAL SAMPLE INTO REGISTER SORT * * * * *
00250 63* CALL SORTP (K,IFIRST,K1,K2)
00251 64* DO 85 J=1,IFIRST
00254 65* 85 K(J)=K1(J)
00256 66* IPAGE=1
00257 67* J3=1
00260 68* J4=40
00261 69* J9=0
00262 70* 90 I3=5
00263 71* PRINT 953 IPAGE,IFIRST
00267 72* DO 120 J=J3,J4
00272 73* J9=J9+1
00273 74* I2=1
000105 136
000105 140
000112 150
000112 160
000117 170
000130 180
000135 190
000146 200
000153 210
000153 220
000153 230
000153 240
000153 250
000164 260
000176 270
000176 280
000176 290
000204 300
000212 310
000223 320
000227 330
000235 340
000235 350
000236 360
000240 370
000242 380
000244 390
000246 400
000251 410
000255 420
000255 440
000257 460
000267 470
000267 480
000271 490
000274 495
000300 500
000300 500
000300 520
000313 530
000320 540
000322 550
000326 570
000334 580
000341 590
000343 600
000345 605
000346 610
000351 620
000352 625
000352 630
000371 660
000371 690

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00274	640	000376
00277	650	000377
00300	660	000403
00301	670	000407
00302	680	000412
00303	690	000414
00304	693	000417
00305	696	000424
00307	700	000424
00311	710	000430
00312	720	000431
00314	730	000436
00315	750	000440
00325	760	000456
00327	770	000456
00330	780	000461
00331	790	000464
00332	800	000467
00334	810	000472
00335	815	000500
00336	820	000504
00341	830	000504
00342	840	000506
00343	850	000510
00344	860	000512
00345	870	000517
00346	880	000524
00347	890	000531
00350	900	000536
00351	910	000540
00352	920	000541
00355	930	000546
00356	940	000551
00357	950	000553
00360	960	000555
00361	970	000561
00367	980	000576
00372	980	000576
00373	990	000601
00374	1000	000606
00377	1010	000607
00400	1020	000613
00401	1030	000617
00402	1040	000622
00403	1050	000624
00404	1053	000627
00405	1056	000634
00407	1060	000634
00411	1070	000640
00412	1080	000641
00414	1090	000646
00415	1100	000650
00425	1120	000666
00427	1130	000666
00430	1140	000671
00431	1150	000674
00432	1160	000700
00434	1170	000700
00	100	J1=1,121,40
J2=J+J1-1		
L(12)=K(J2)/4096		
I1=K(J2)-L(12)*4096		
L(12+1)=I1/512		
L(12+2)=I1-L(12+1)*512		
I2=I2+3		
100 CONTINUE		
IF (I3.LT.5) GO TO 110		
I3=0		
PRINT 954		
110 I3=I3+1		
PRINT 955 J9,(L(J2),J2=1,12),J9		
120 CONTINUE		
IPAGE = IPAGE+1		
J3=J3+160		
J4=J4+160		
IF (J3.LT.IFIRST) GO TO 90		
400 JL=(JN-IFIRST)/160+1		
L(16)=0		
DO 450 JM=1,JL		
J5=J3+40		
J6=J5+40		
J7=J6+40		
CALL SORT (K,40,J3)		
CALL SORT (K,40,J5)		
CALL SORT (K,40,J6)		
CALL SORT (K,40,J7)		
I3=5		
J9=0		
PRINT 956 IPAGE		
L(13)=L(16)+1		
L(14)=L(13)+1		
L(15)=L(14)+1		
L(16)=L(15)+1		
PRINT 957 (L(J8),J8=13,16)		
DO 440 J=J3,J4		
J9=J9+1		
I2=1		
DO 420 J1=1,121,40		
J2=J+J1-1		
L(12)=K(J2)/4096		
I1=K(J2)-L(12)*4096		
L(12+1)=I1/512		
L(12+2)=I1-L(12+1)*512		
I2=I2+3		
420 CONTINUE		
IF (I3.LT.5) GO TO 430		
I3=0		
PRINT 954		
430 I3=I3+1		
PRINT 955 J9,(L(J2),J2=1,12),J9		
440 CONTINUE		
IPAGE=IPAGE+1		
J3=J3+160		
J4=J4+160		
450 CONTINUE		
STOP		

00435	133*	900	FORMAT (10013)	3000	000704
00436	134*	901	FORMAT (S15)	3010	000704
00437	135*	950	FORMAT (*0INPUT PRINT*)	3020	000704
00440	136*	951	FORMAT (* NEXT VALUE OF SEED*2013)	3030	000704
00441	137*	952	FORMAT (* THERE ARE*15,* UNIQUE UNITS,*)	3040	000704
00442	138*	953	FORMAT (*1PAGE*13,* OF ORIGINAL SAMPLE OF*15,* UNITS* *)	3050	000704
00443	139*	954	FORMAT (*	3060	000704
00444	140*	955	FORMAT (15*(17,*-*,11,*-*,13*),I6)	3070	000704
00445	141*	956	FORMAT (*1PAGE*13,* FORTY UNIT SAMPLES* *)	3080	000704
00446	142*	957	FORMAT (*0*114,3113)	3090	000704
00447	143*	958	FORMAT (* ENTERING SORT	9000	000704
00450	144*	END	END		

END OF COMPILATION: NO DIAGNOSTICS.



SUBROUTINE SORT ENTRY POINT 000063

STORAGE USED: CODE(1) 000074; DATA(0) 000023; BLANK COMMON(2) 000000

EXTERNAL REFERENCES (BLOCK, NAME)

0003 NERR3\$

STORAGE ASSIGNMENT (BLOCK, TYPE, RELATIVE LOCATION, NAME)

0001	000022	106G	0001	000027	112G	0001	000040	20L	0001	000047	40L	0000	1	000001	1
0000	000004	1NJP\$	0000	1	000002	11	0000	1	000003	12	0000	1	000000	NL	

```

00101 1* SUBROUTINE SORT (K,N,L)
00103 2* DIMENSION K(1)
00104 3* NL=N+L-2
00105 4* DO 30 I=1,N
00110 5* I1=0
00111 6* DO 20 I2=L,NL
00114 7* IF (K(I2).LT.K(I2+1)) GO TO 20
00116 8* I1=K(I2)
00117 9* K(I2)=K(I2+1)
00120 10* K(I2+1)=I1
00121 11* 20 CONTINUE
00123 12* IF (I1.EQ.0) GO TO 40
00125 13* 30 CONTINUE
00127 14* 40 RETURN
00130 15* END
  
```

END OF COMPILATION: NO DIAGNOSTICS.

1.	000000	71 13 01 13 1	000001	DL	13,*1,11
2.	000001	71 12 01 00 0	000000	DS	13,IS
3.	000002	27 17 14 00 000000		L,017	12,0
4.	000003	27 00 15 00 0 000001		L	13,IS+1
5.	000004	32 00 01 00 0 000002		MF	13,M
6.	000005	73 00 02 00 0 000001		SSC	14,1
7.	000006	27 00 17 00 0 000000		L	15,IS
8.	000007	30 00 03 00 0 000002		MI	15,M
9.	000010	71 10 00 00 0 000017		DA	12,15
10.	000011	73 12 01 00 0 000001		LSSL	13,1
11.	000012	73 02 01 00 0 000001		SSL	13,1
12.	000013	71 12 01 00 0 000000		DS	13,IS
13.	000014	27 17 14 00 000170		L,017	12,0170
14.	000015	76 05 00 00 0 000015		LCF	12,13
15.	000016	27 00 14 00 0 000015		L	12,13
16.	000017	71 13 01 00 0 000000		DL	13,IS
17.	000020	71 12 01 13 1 000001		DS	13,*1,11
18.	000021	51 00 00 13 1 000000		TNZ	*0,11
19.	000022	74 04 00 13 0 000003		J	3,11
20.	000023	24 00 14 00 0 000003		A	12,BIT
21.	000024	76 01 00 00 0 000004		FAN	12,ONE
22.	000025	74 04 00 13 0 000003		J	3,11
23.	000000	154447730601		\$(1),IS	+0154447730601
24.	000001	255751305264		M	+0255751305264
25.	000002	011060471625		BIT	+0011060471625
26.	000003	001000000000		ONE	+0001000000000
27.	000004	200777777777			+0200777777777
28.					END

END ASM. ERRORS : NONE

SUBROUTINE SORTP ENTRY POINT 000602

STORAGE USED: CODE(1) 000631; DATA(0) 000273; BLANK COMMON(2) 000000

EXTERNAL REFERENCES (BLOCK, NAME)

0003 NWDUS\$  
0004 NIC2\$  
0005 NERR3\$

STORAGE ASSIGNMENT (BLOCK, TYPE, RELATIVE LOCATION, NAME)

0001	000037	115G	0001	000064	127G	0000	000160	15F	0001	000140	157G	0001	000147	165G
0001	000163	174G	0000	000201	18F	0001	000176	200L	0001	000204	250L	0001	000211	305L
0001	000215	310L	0001	000254	320L	0001	000331	330L	0001	000351	340L	0001	000370	350L
0001	000430	360L	0001	000443	370L	0001	000460	380L	0001	000474	390L	0001	000520	395L
0000	000224	47F	0001	000076	50L	0001	000114	55L	0000	000131	9F	0001	000130	90L
0000	I 000121	AMEO	0000	I 000122	BMED	0000	I 000111	HOLD	0000	I 000112	I	0000	I 000044	IL
0000	000237	INJPS	0000	I 000110	IPR	0000	I 000114	IP1	0000	I 000125	ITT	0000	I 000000	IU
0000	I 000116	J	0000	I 000130	JMI	0000	I 000127	JMK	0000	I 000117	K	0000	I 000123	L
0000	I 000126	LMI	0000	I 000115	M	0000	I 000120	MIO	0000	I 000113	NM1	0000	I 000124	TT

00101	1*	SUBROUTINE SORTP(X,N,Y,XPOS)	000013
00101	2*	THIS ROUTINE SORTS THE ELEMENTS OF THE INPUT VECTOR X AND PUTS THE SORTED	000013
00101	3*	ELEMENTS INTO THE VECTOR Y. IT ALSO CARRIES ALONG THE INDEX NUMBER	000013
00101	4*	OF EACH ORDERED OBSERVATION--THAT IS, IT CARRIES ALONG THE POSITION OF	000013
00101	5*	THE I-TH ORDERED OBSERVATION (FOR EACH I) AS IT WAS IN THE ORIGINAL	000013
00101	6*	UNORDERED DATA VECTOR X. THESE POSITIONS ARE PLACED IN THE VECTOR XPOS.	000013
00101	7*	THIS ROUTINE IS USEFUL IN ATTEMPTING TO LOCATE THE MINIMUM, THE MAXIMUM,	000013
00101	8*	OR SOME OTHER ORDERED OBSERVATION OF INTEREST IN THE ORIGINAL UNORDERED	000013
00101	9*	INPUT VECTOR X.	000013
00101	10*	THE INPUT TO THIS ROUTINE IS THE SINGLE PRECISION VECTOR X OF	000013
00101	11*	(UNSORTED) OBSERVATIONS, THE INTEGER VALUE N (= SAMPLE SIZE),	000013
00101	12*	AN EMPTY SINGLE PRECISION VECTOR Y INTO WHICH THE SORTED OBSERVATIONS	000013
00101	13*	WILL BE PLACED, AND AN EMPTY SINGLE PRECISION VECTOR XPOS INTO WHICH THE	000013
00101	14*	POSITIONS OF THE SORTED OBSERVATIONS WILL BE PLACED.	000013
00101	15*	THE OUTPUT FROM THIS ROUTINE IS THE SINGLE PRECISION VECTOR Y INTO WHICH	000013
00101	16*	THE SORTED OBSERVATIONS HAVE BEEN PLACED, AND THE SINGLE PRECISION VECTOR	000013
00101	17*	XPOS INTO WHICH THE POSITIONS OF THE SORTED OBSERVATIONS HAVE BEEN PLACED.	000013
00101	18*	RESTRICTIONS ON THE MAXIMUM ALLOWABLE VALUE OF N--THE DIMENSIONS	000013
00101	19*	OF VECTORS IU AND IL (DEFINED AND USED INTERNALLY WITHIN THIS ROUTINE)	000013
00101	20*	DETERMINE THE MAXIMUM ALLOWABLE VALUE OF N FOR THIS	000013
00101	21*	ROUTINE. IF IU AND IL EACH HAVE DIMENSION K, THEN N MAY NOT EXCEED	000013
00101	22*	2*(K+1) - 1. FOR THIS ROUTINE AS WRITTEN, THE DIMENSIONS OF IU AND IL	000013
00101	23*	HAVE BEEN SET TO 36, THUS THE MAXIMUM ALLOWABLE VALUE OF N IS	000013
00101	24*	APPROXIMATELY 137 BILLION. SINCE THIS EXCEEDS THE MAXIMUM ALLOWABLE	000013
00101	25*	VALUE FOR AN INTEGER VARIABLE IN MANY COMPUTERS, AND SINCE A SORT OF 137	000013

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00010 26* C BILLION ELEMENTS IS PRESENTLY IMPRACTICAL AND UNLIKELY, THEREFORE NO
00011 27* C TEST FOR WHETHER THE INPUT SAMPLE SIZE N EXCEEDS 137 BILLION HAS BEEN
00012 28* C INCORPORATED INTO THIS ROUTINE. IT IS THUS ASSUMED THAT THERE IS NO
00013 29* C (PRACTICAL) RESTRICTION ON THE MAXIMUM VALUE OF N FOR THIS ROUTINE.
00014 30* C PRINTING--NONE UNLESS AN ERROR CONDITION EXISTS
00015 31* C THIS ROUTINE IS SINGLE PRECISION IN INTERNAL OPERATION.
00016 32* C SUBROUTINES NEEDED--NONE
00017 33* C SORTING METHOD--BINARY SORT
00018 34* C REFERENCE--CACM MARCH 1969, PAGE 186 (BINARY SORT ALGORITHM BY RICHARD
00019 35* C C. SINGLETON.
00020 36* C --CACM JANUARY 1970, PAGE 54.
00021 37* C --CACM OCTOBER 1970, PAGE 624.
00022 38* C --JACM JANUARY 1961, PAGE 41.
00023 39* C WRITTEN BY JAMES J. FILLBEN, STATISTICAL ENGINEERING LABORATORY (205.03)
00024 40* C NATIONAL BUREAU OF STANDARDS, WASHINGTON, D.C. 20234
00025 41* C JUNE 1972
00026 42* C
00027 43* C DIMENSION X(1),Y(1),XPOS(1)
00028 44* C DIMENSION IU(36),IL(36)
00029 45* C IMPLICIT INTEGER (A-Z)
00030 46* C
00031 47* C CHECK THE INPUT ARGUMENTS FOR ERRORS
00032 48* C
00033 49* C IPR=6
00034 50* C IF(N.LT.1)GOTO50
00035 51* C IF(N.EQ.1)GOTO55
00036 52* C HOLD=X(1)
00037 53* C DO60I=2,N
00038 54* C IF(X(I).NE.HOLD)GOTO90
00039 55* C 60 CONTINUE
00040 56* C WRITE(IPR, 9)HOLD
00041 57* C DO61I=1,N
00042 58* C Y(I)=X(I)
00043 59* C XPOS(I)=I
00044 60* C 61 CONTINUE
00045 61* C 50 WRITE(IPR,15)
00046 62* C WRITE(IPR,47)N
00047 63* C RETURN
00048 64* C 55 WRITE(IPR,18)
00049 65* C Y(1)=X(1)
00050 66* C XPOS(1)=1.0
00051 67* C RETURN
00052 68* C 90 CONTINUE
00053 69* C 9 FORMAT(1H ,108H***** NON-FATAL DIAGNOSTIC--THE FIRST INPUT ARGUME
00054 70* C INT (A VECTOR) TO THE SORTP SUBROUTINE HAS ALL ELEMENTS = ,E15.8,F6
00055 71* C 1H *****
00056 72* C 15 FORMAT(1H , 91H***** FATAL ERROR--THE SECOND INPUT ARGUMENT TO THE
00057 73* C 1 SORTP SUBROUTINE IS NON-POSITIVE *****
00058 74* C 18 FORMAT(1H ,100H***** NON-FATAL DIAGNOSTIC--THE SECOND INPUT ARGUME
00059 75* C INT TO THE SORTP SUBROUTINE HAS THE VALUE 1 *****
00060 76* C 47 FORMAT(1H , 35H***** THE VALUE OF THE ARGUMENT IS ,I8 ,6H *****
00061 77* C
00062 78* C COPY THE VECTOR X INTO THE VECTOR Y
00063 79* C DO100I=1,N
00064 80* C Y(I)=X(I)
00065 81* C 100 CONTINUE
00066 82* C
00067 83* C DEFINE THE XPOS (POSITION) VECTOR. BEFORE SORTING, THIS WILL

```

```

00162  E4*
00163  85*
00164  E6*
00165  E7*
00166  E8*
00167  89*
00168  90*
00169  91*
00170  52*
00171  93*
00172  94*
00173  95*
00174  56*
00175  57*
00176  58*
00177  99*
00178  100*
00179  101*
00180  102*
00181  103*
00182  104*
00183  105*
00184  106*
00185  107*
00186  108*
00187  109*
00188  110*
00189  111*
00190  112*
00191  113*
00192  114*
00193  115*
00194  116*
00195  117*
00196  118*
00197  119*
00198  120*
00199  121*
00200  122*
00201  123*
00202  124*
00203  125*
00204  126*
00205  127*
00206  128*
00207  129*
00208  130*
00209  131*
00210  132*
00211  133*
00212  134*
00213  135*
00214  136*
00215  137*
00216  138*
00217  139*
00218  140*
00219  141*

C      BE A VECTOR WHOSE I-TH ELEMENT IS EQUAL TO I.
C      D0150I=1,N
C      XPOS(I)=I
C      150 CONTINUE
C      CHECK TC SEE IF THE INPUT VECTOR IS ALREADY SORTED
C      NM1=N-1
C      D0200I=1,NM1
C      IP1=I+1
C      IF(Y(I).LE.Y(IP1))GOTO200
C      GOTO250
C      200 CONTINUE
C      RETURN
C      250 M=1
C      I=1
C      J=N
C      305 IF(I.GE.J)GOTO370
C      310 K=I
C      MID=(I+J)/2
C      AMED=Y(MID)
C      BMED=XPOS(MID)
C      IF(Y(I).LE.AMED)GOTO320
C      Y(MID)=Y(I)
C      XPOS(MID)=XPOS(I)
C      Y(I)=AMED
C      XPOS(I)=BMED
C      AMED=Y(MID)
C      BMED=XPCS(MID)
C      320 L=J
C      IF(Y(J).GE.AMED)GOTO340
C      Y(MID)=Y(J)
C      XPOS(MID)=XPOS(J)
C      Y(J)=AMED
C      XPOS(J)=BMED
C      AMED=Y(MID)
C      BMED=XPOS(MID)
C      IF(Y(I).LE.AMED)GOTO340
C      Y(MID)=Y(I)
C      XPOS(MID)=XPOS(I)
C      Y(I)=AMED
C      XPOS(I)=BMED
C      AMED=Y(MID)
C      BMED=XPCS(MID)
C      GOTO340
C      330 Y(L)=Y(K)
C      XPOS(L)=XPOS(K)
C      Y(K)=TT
C      XPOS(K)=ITT
C      340 L=L-1
C      IF(Y(L).GT.AMED)GOTO340
C      TT=Y(L)
C      ITT=XPOS(L)
C      350 K=K+1
C      IF(Y(K).LT.AMED)GOTO350
C      IF(K.LE.L)GOTO330
C      LMI=L-1
000147 000147
000147 000147
000147 000147
000153 000153
000153 000153
000153 000153
000156 000156
000163 000163
000170 000170
000174 000174
000200 000200
000200 000200
000204 000204
000205 000205
000206 000206
000211 000211
000215 000215
000216 000216
000231 000231
000233 000233
000235 000235
000240 000240
000242 000242
000244 000244
000246 000246
000247 000247
000251 000251
000254 000254
000255 000255
000275 000275
000277 000277
000301 000301
000303 000303
000305 000305
000307 000307
000311 000311
000314 000314
000316 000316
000320 000320
000322 000322
000323 000323
000325 000325
000327 000327
000331 000331
000336 000336
000344 000344
000346 000346
000351 000351
000353 000353
000361 000361
000363 000363
000370 000370
000372 000372
000400 000400
000404 000404

```



```

00267 142*      JMK=J-K
00270 143*      IF(LMI.LE.JMK)GOTO360
00272 144*      IL(M)=I
00273 145*      IU(M)=L
00274 146*      I=K
00275 147*      M=M+1
00276 148*      GOTO380
00277 149*      IL(M)=K
00300 150*      IU(M)=J
00301 151*      J=L
00302 152*      M=M+1
00303 153*      GOTO380
00304 154*      370 M=M-1
00305 155*      IF(M.EQ.0)RETURN
00307 156*      I=IL(M)
00310 157*      J=IU(M)
00311 158*      JMI=J-I
00312 159*      IF(JMI.GE.11)GOTO310
00314 160*      IF(I.EQ.1)GOTO305
00316 161*      I=I-1
00317 162*      390 I=I+1
00320 163*      IF(I.EQ.J)GOTO370
00322 164*      AMED=Y(I+1)
00323 165*      BMED=XPOS(I+1)
00324 166*      IF(Y(I).LE.AMED)GOTO390
00326 167*      K=I
00327 168*      395 Y(K+1)=Y(K)
00330 169*      XPCS(K+1)=XPOS(K)
00331 170*      K=K-1
00332 171*      IF(AMED.LT.Y(K))GOTO395
00334 172*      Y(K+1)=AMED
00335 173*      XPOS(K+1)=BMED
00336 174*      GOTO390
00337 175*      END
000407
000412
000415
000417
000421
000423
000426
000430
000432
000434
000436
000441
000443
000445
000452
000455
000460
000462
000465
000470
000474
000476
000500
000504
000510
000515
000520
000525
000533
000536
000544
000550
000554
000630

```

END OF COMPILATION: NO DIAGNOSTICS.

ADDRESS LIMITS 001000 012653 5036 IBANK WORDS DECIMAL  
 040000 126312 27851 DBANK WORDS DECIMAL  
 STARTING ADDRESS 011747

	SEGMENT	\$MAINS	001000	012653	040000	126312
NSWTC\$/FOR69	\$(1)	001000	001024			
NRBLK\$/FOR-E2	\$(1)	001025	001047			
NRWIND\$/FOR-E2	\$(1)	001050	001133	\$(2)	040000	040011
NWFF\$/FOR-E2	\$(1)	001134	001341	\$(2)	040012	040031
NCLCS\$/FOR-E2	\$(1)	001342	001574	\$(2)	040032	040057
NWBLK\$/FOR68	\$(1)	001575	001706			
NBSBL\$/FOR68	\$(1)	001707	001747			
NUPCA\$/FOR68	\$(1)	001750	002003			
NBF00\$/FOR-E2	\$(1)	002004	002131	\$(2)	040060	042261
NBCCV\$/FOR64	\$(1)	002132	002154	\$(2)	042262	042324
NFTV\$/FOR-E2	\$(1)	002155	002376	\$(2)	042325	042421
NCNVT\$/FOR68	\$(1)	002377	002673	\$(2)	042422	042425
NCTIN\$/FOR68	\$(1)	002674	003660	\$(2)	042426	042576
NFCFK\$/FOR-E2C	\$(3)	003661	003661	\$(4)	042577	042650
NOUT\$/FOR-E2C	\$(1)	003662	005036	\$(2)	042651	042707
NIGER\$/FOR-E2	\$(1)	005037	005230	\$(2)	042710	043055
NFTI\$/FOR-E2C	\$(1)	005231	006113	\$(2)	043056	043132
NINT\$/FOR-E2C	\$(1)	006114	007265	\$(2)	043133	043167
NTAB\$/FOR	\$(1)	007266	007326	\$(2)	043170	043252
NOBUF\$/FOR68	\$(1)	007327	007752	\$(2)	043253	043457
NERR\$/FOR-E2	\$(1)	007753	007777	\$(2)	043460	043467
NSTOP\$/FOR69	\$(1)	010000	010242	\$(2)	043470	043471
NCSYM\$/FOR69	\$(1)	010243	010421	\$(2)	043472	043610
NIERS\$/FOR-E2	\$(1)	010422	010575	\$(2)	043611	043612
NISYM\$/FOR69	\$(1)	010576	011014	\$(2)	043613	043717
NINTR\$/NBS	\$(1)	011015	011645	\$(0)	043720	044212
BLANK\$COMMCN(COMMCNBLOCK)	\$(1)	011646	011652	\$(2)	BLANK\$COMMON	
SORTP	\$(1)	011653	011746	\$(0)	044213	044240
RAND	\$(1)	011747	012653	\$(0)	044241	044263
SORT	\$(1)			\$(2)	BLANK\$COMMON	
DIRECT	\$(1)			\$(0)	044264	126312
				\$(2)	BLANK\$COMMON	

SYSS\$RLIB\$. LEVEL 71  
 END MAP

INPUT PRINT  
 0C00111111 012345612345 377777777777  
 6 50 2 60 320  
 NEXT VALUE OF SEED 141634423274 152315641031  
 THERE ARE 929 UNIQUE UNITS.

## PAGE 1 OF ORIGINAL SAMPLE OF 320 UNITS

1	6-1-18	12-2-50	18-1-33	22-2-30	1
2	6-1-27	12-2-52	18-1-54	22-2-33	2
3	6-1-29	12-2-56	18-1-56	23-1-11	3
4	6-2-3	13-1-5	18-2-29	23-1-25	4
5	7-1-56	13-1-32	18-2-31	23-1-46	5
6	7-2-1	13-1-43	18-2-33	23-2-11	6
7	7-2-13	13-1-52	18-2-41	23-2-13	7
8	7-2-26	13-2-24	18-2-49	23-2-16	8
9	7-2-32	13-2-25	19-1-23	23-2-40	9
10	7-2-39	14-1-19	19-1-25	23-2-55	10
11	7-2-43	14-1-37	19-2-7	24-1-59	11
12	8-1-33	14-1-47	19-2-21	24-2-9	12
13	8-1-54	14-2-1	19-2-28	24-2-15	13
14	8-2-4	14-2-18	19-2-29	24-2-23	14
15	8-2-5	14-2-39	20-1-8	24-2-38	15
16	8-2-15	14-2-45	20-1-9	24-2-58	16
17	9-1-6	14-2-53	20-1-41	25-1-12	17
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<p>16. ABSTRACT (A 200-word or less factual summary of most significant information. If document includes a significant bibliography or literature survey, mention it here.)</p> <p>This manual is intended as a guide for municipal managers in performing a survey to determine the prevalence of lead based paint in their community's dwelling units. There are four parts to the Manual, each is intended for a different audience.</p> <p>Part I discusses the preliminary considerations for a survey. It is intended for the department head or executive who will initiate plans for the survey. It presents a managerial overview of the processes, the cost determinants, criteria for the establishment of objectives and the resources required.</p> <p>Part II is intended for the survey manager and the inspector supervisors. It contains more detailed information on the planning, staffing, training, and execution of the data collection phase of the survey.</p> <p>Part III is for the use of the person responsible for the control and management of the data collected and for the analysis of these data.</p> <p>The Appendices contain quite detailed information about procedures we have used in previous surveys. These may be used as they are described or may be modified or adapted to meet specific objectives.</p>				
<p>17. KEY WORDS (six to twelve entries; alphabetical order; capitalize only the first letter of the first key word unless a proper name; separated by semicolons)</p> <p>Lead paint; lead paint detection; lead paint programs; lead poisoning; portable x-ray fluorescence; random sampling; x-ray fluorescence.</p>				
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